

INFORMATION PACKET
Friday, September 23, 2022



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We are CASPER

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

September 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Credit Card Fees	Direction Requested	5:05	20 min
Fort Caspar Subsidy	Direction Requested	5:25	30 min
Alarm Ordinance Updates	Direction Requested	5:55	45 min
Amendment A	Information Only	6:40	20 min
Agenda Review		7:00	20 min
Legislative Review		7:20	20 min
Council Around the Table		7:40	20 min
Approximate Ending Time:			8:00

October 4, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Lifejacket Program Update					
Pre-Meeting: Monthly Financial Reports					
Approval of 9/20 Minutes					C
Approval of 9/20 Exec Session Minutes					C
EPH Alarm Licenses Ordinance					C
Public Hearing: Restaurant Liquor Licenes - Bluebird		N			
2nd Reading: Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)			N		
2nd Reading: North Platte River Park No. 2 Subdivision			N		
3rd Reading: Correcting a Scrivener's Error in the Legal Description of Ordinance No. 34-19 Pertaining to the Mistaken Inclusion, Via Annexation, of the West Half of Lots 26 & 27, South Garden Creek Acres No. 2 Addition in the Casper Municipal Limits.			N		
Emergency Response Vehicle				N	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Lease for Indoor Sports Complex with WYO Complex				C	
Authorizing an Agreement with Automation & Electronics, Inc., for the Leachate Forcemain Extension and Controls				C	
Library StoryWalk MOU				C	

The Grid
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October 11, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Non-Discrimination Ordinance	Move Forward for Approval	4:35	60 min
Ice Arena Subsidy & Expansion	Direction Requested	5:35	45 min
Contractor License Category Updates	Direction Requested	6:50	45 min
Shipping Container Ordinance	Direction Requested	7:35	45 min
Demolition Safety Barriers	Direction Requested	8:20	30 min
Agenda Review		8:50	20 min
Legislative Review		9:10	20 min
Council Around the Table		9:30	20 min
Approximate Ending Time:			9:50

October 18, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/4 Minutes					C
Public Hearing: Alarm Licenses Ordinance		N			
3rd Reading: North Platte River Park No. 2 Subdivision			N		

October 25, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Aquatics Subsidy	Direction Requested	4:35	45 min
Transit Stops and Signage Update	Information Only	5:20	30 min
Council Goals Update	Information Only	5:50	45 min
Station #1 Design	Direction Requested	6:35	60 min
One Cent Community Projects Process	Direction Requested	7:35	45 min
Agenda Review		8:20	20 min
Legislative Review		8:40	20 min
Council Around the Table		9:00	20 min
Approximate Ending Time:			9:20

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November 1, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 10/18 Minutes					C
EPH Non-Discrimination	C				
Public Hearing: Consideration of a Resolution certifying Annexation Compliance with Title 15, Chapter 1, Article 4 of the Wyoming State Statutes to determine if the Annexation of 2.0 Acres described as Tract 8, Dowler No 2 Subdivision complies with W.S. §15-1-402.		N			
3rd Reading: Consideration of an Annexation of 2.0-Acres described as Tract 8, Dowler No. 2 Subdivision (3025 Paradise Drive), Establishing the Zoning of Said Parcel as C-2 (General Business), and Rezoning 8.2-acres Described as the Paradise Acres Addition (3041 Paradise Drive) as C-2 (General Business)			N		
2nd Reading: Alarm Licenses			N		

November 8, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Drug Court Update		5:05	
Golf Subsidy	Direction Requested	4:35	30 min
Fire Station Safe Zones and Cameras			
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

November 15, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/1 Minutes					C
Public Hearing: Non Discrimination		N			
3rd Reading: Alarm Licenses			N		

The Grid
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November 22, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Recreation/Sports Subsidy	Direction Requested	4:35	30 min
One Way to Two Way Street Conversion	Direction Requested	4:35	30 min
Agenda Review		5:05	20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

December 6, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 11/15 Minutes					C
2nd Reading: Non-Discrimination Ordinance			N		

December 13, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Ford Wyoming Center Subsidy (tentative)	Direction Requested	4:35	30 min
		5:05	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

December 20, 2022 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 12/6 Minutes					C
3rd Reading: Non-Discrimination Ordinance			N		

The Grid

A working draft of Council Meeting Agendas

December 27, 2022 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
		4:35	
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage in Yards			
Graffiti Abatement & Alternatives			
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			After January 2023
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Budget Amendment Discussion			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Council Boards and Commissions			

Staff Items:

Unsafe Structure Ordinance Follow-up			
City Inspectors Authority/Oversight of Licensed Contractors			
Recreation Refunds			
Sign Code Revision			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
One Cent Community Projects Grant			After November General Election
SRO Contract			
Sponsorships and Naming Rights (Tentative)			
Poplar St. and CY St. Intersection			

Potential Topics-- Council Thumbs to be Added:

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Future Regular Council Meeting Items:

Resolution on Service Fees Police Response to Alarms			
Changes to the City of Casper Municipal Ordinances, Chapter 8.08, Private Intrusion Alarms.			

Retreat Items:

Economic Development and City Building Strategy

OCTOBER 2022



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29 Swan Lake 7:00 pm- 9:30 pm	30	1
2	3 All Staff Training 6:00pm-8:30pm	4	5	6	7	8
9 Nate Bargatze 7:00 pm- 9:00 pm	10 Columbus Day	11	12	13	14	15 WHSAA State High School Marching Band Competition 3:00 PM
16	17	18	19	20 Business to Business Chamber Expo After Hours 5:00 pm- 7:00 pm	21 Load-In & Rehearsal Dancing with the Stars of Casper 8 am - 5 pm	22 Dancing with the Stars of Casper 6:00 PM
23	24 CPD Testing 7:30 am- 11:00 am	25	26	27	28	29 Exteme Bullfighting 7:00 pm- 9:30 pm
30 Science Zone: Trick or Treat Trail 2:00 pm- 7:00 pm	31	1	2 Load-In WHSAA State Volleyball	3 WHSAA State Volleyball	4 WHSAA State Volleyball	5 WHSAA State Volleyball



**AMOCO REUSE AGREEMENT
JOINT POWERS BOARD**

2435 King Blvd, Suite 249
Casper, WY 82604
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AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, August 10, 2022
2435 King Blvd, Big Horn Conference Room, Casper, WY 82604
and by teleconference

Present: Rob Hurless, Jim DeGolia, Larry Madsen, Terry Lane, Peter Nicolaysen, Amy Freye, Jeff Goetz, Jai-Ayla Sutherland and (John Lee via Zoom)
Excused Absence: None
Others Present: Executive Director Renee Hahn

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Hurless. All attendees were asked to participate in the Pledge of Allegiance. Mr. Hurless shared that Ms. Hahn’s Mother had passed away. Ms. Hahn thanked everyone for their sentiments.

1. Minutes from July 13, 2022

A motion was made by Mr. DeGolia and seconded by Ms. Freye to approve the Minutes of the July 13, 2022 Meeting. Mr. Lane and Ms. Sutherland asked that they abstain from voting since they were both absent from the meeting. There being no further discussion, the Board proceeded to vote. The motion carried with voting members in attendance to accept the Minutes as presented except for the two who abstained which are noted above. (Copy of Minutes on file.)

2. Approval of August 10, 2022 Treasurer’s Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer’s Report as of August 10, 2022 were presented by Mr. Madsen.

A motion was made by Mr. Nicolaysen and seconded by Mr. Lane to approve the Treasurer’s Report of August 10, 2022, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Madsen then explained the investments.

The July 2022 monthly financial statement draft by Lenhart Mason was presented by Mr. Madsen. He inquired if any of the Board had questions. No questions were asked.

- **Investment/Financial Committee**

Mr. Madsen discussed the security that will be maturing on Monday and will be reinvested it at that time.

3. Committee Reports

- **Architectural Review**

No Report.

- **PRC**

Ms. Hahn shared that Mountain West is still laying fiber optics, but have encountered an issue after they crossed under the railroad bridge. They are trying to discover who owns the old railroad easement beyond the bridge and have gotten the County involved.

- **ARAJPB Development**

Mr. DeGolia asked Ms. Hahn to discuss the Status Report. She summarized information on the Lot Interest in both SCH and in the PRC. She continued to explain the new Guidance Document being created by BP and Inberg-Miller. This instrument will be used as marketing tool on information about our property. She was informed by Ms. Sutherland that Platinum Properties was still interested in making a presentation to ARAJPB Development. Ms. Hahn will reach out to them once again to reschedule a presentation date.

- **Three Crowns**

Mr. DeGolia shared that the Chef had left and currently the three-line cooks will be covering the work until the end of the season. The Food & Beverage Department are currently ahead of budget and have been doing a fantastic job. Mr. DeGolia shared some of the conceptual drawings that were given to us by Brian Curtis of Studio Design in Hulett, Wyoming. His conceptual drawings focused on exterior deck renovation. Everyone was very pleased with the design ideas. Mr. Reams will be requesting costs of the proposed project.

- **Executive Committee**

Mr. Hurless explained that the Return on Invest (ROI) for the proposed construction for Three Crowns continues to be evaluated. Mr. Hurless asked Ms. Hahn to review the upcoming meetings and office closures.

4. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative, Ms. Sutherland shared an update about the November ballot allowing cities and counties to invest with less restrictions which could allow their gains and interest to grow. Ms. Sutherland also discussed the new developments by the Events Center. Ms. Hahn inquired on the annual loss of the event center and it was shared that currently the loss is \$900,000 per year.

Mr. Nicolaysen shared the information on the upcoming ballot as well. Mr. Nicolaysen also stated that property tax is still a concern with the county. He also informed the Board the CEO from Banner Health just visited Casper.

5. Other

No Report.

6. Future Meetings/Agenda

- Regular Board meeting – September 14th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.

- Three Crowns Committee Meeting – September 15th, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

Office Closures:

August 17th – 27th - Vacation
September 5, 2022 – Labor Day

7. Public Comment

There was no public comment.

8. Good of the Order

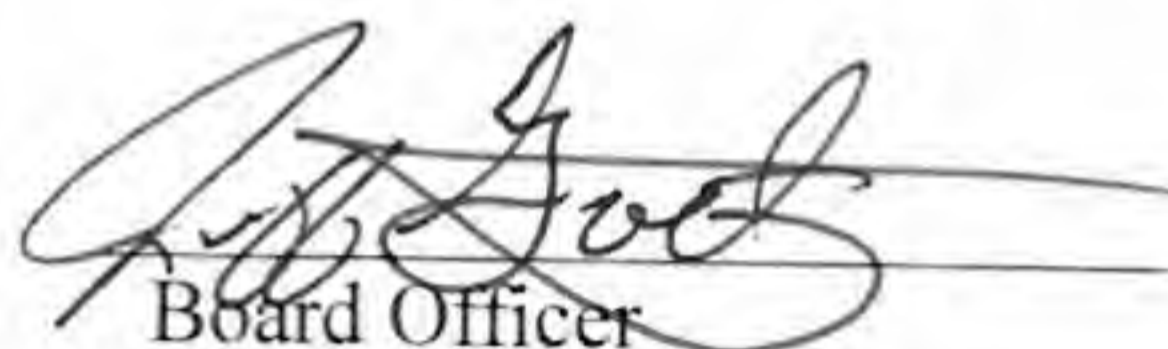
Mr. Hurless encouraged everyone to vote next week.

9. Adjournment

There being no further action by the Board, a motion was made by Mr. Madsen and seconded by Ms. Sutherland to adjourn the meeting at 6:57 p.m. The motion carried with all members in attendance voting aye.

9/14/22

Date


Board Officer

9-14-22

Date


Presiding Officer

**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

August 16, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, August 16, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Cathey, and Sutherland. Board Members Sabrosky and Knell were absent.

City of Casper – Cathey, Freel, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District –

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C. – by phone

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Mr. Chapin is attending the meeting by telephone.
2. Chairman King asked for a motion to approve the minutes from the July 19, 2022

Regular meeting. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the minutes from the July 19, 2022 Regular meeting. Motion put and carried.

3. Mr. Martin informed the Board that three additional vouchers were added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated they are voucher 8495 for Hydro Rocky Mountain in the amount of \$37,670 for the inspection and repair of Casper Well 12 pump; voucher 8496 for Denver Industrial Pumps, Inc. in the amount of \$7,194.76 for ammonia system pumps; and voucher 8497 for Ferguson Waterworks #1116 in the amount of \$6,231.50 for Surface Water High Service Expansion Joints.

Mr. Martin stated that voucher 8487 for Pope Construction is the retainage release for the WTP Confined Space Evacuation Hoistway in the amount of \$3,591.05; voucher 8489 for Dana Kepner Company is for the Ground Water High Service Valve in the amount of \$6,510.91; and voucher 8491 for Gordon's Windows and Doors for Replacing the Raw Water doors in the amount of \$3,666.00. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the August 2022 vouchers. A motion was made by Secretary Waters and seconded by Treasurer Freel to approve the August 2022 voucher listing to include voucher numbers 8486 through 8497 in the amount of \$529,256.75. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for July 2022 was 699 MG, which is 37 MG more than the five-year average.

Mr. Martin asked the Board to reference the monthly compilation. Mr. Martin stated that there is \$2 M in the WYO Star I account, and approximately \$3.5 M in the WYO Star 2 account. Mr. Martin stated that Interest Earned is \$1,696, which is a large increase from previous years. Mr. Martin stated that moving funds to the WYO Star accounts has helped with the interest that the Board earns.

Mr. Martin stated that Water Utility Charges for FY23 is \$1,565,151, which is approximately \$257,000 more than last year. Mr. Martin stated that last year there was water conservation efforts due to the inability to get chemicals to treat the water. Mr. Martin stated that the increase is due to the rate increase and the above average water sales.

Mr. Martin stated that on page 3, the odd figures shown in the Expense Accounts are encumbered funds, and budget roll-overs. Mr. Martin stated that these should be smoothed out in the next month or so after the budget amendments are approved and entered.

Chairman King asked for a motion to approve the July 2022 Financial Report as presented. A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio to approve the July 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the WTP is currently averaging approximately 21 MGD for August. Mr. Edwards stated that the Surface Water Plant is producing approximately 11 MGD, and the wells are producing 10 MGD. Mr. Edwards stated that there was a bit of a slowdown last week due to the rain that was received Thursday through Sunday.

Mr. Edwards stated that twenty-eight of the twenty-nine wells are in operation.

Mr. Edwards stated that Maintenance staff replaced two sand pumps on Actiflo Train No. 2.

Mr. Edwards stated that staff replaced a turbidimeter on Morad 11.

Mr. Edwards stated that the exhaust fan was replaced in Morad 6.

Mr. Edwards stated that the rebuilt pump was installed at Casper Well 12.

Mr. Edwards stated that a leak was discovered at the base of the Groundwater Ozone Degas Tower. Mr. Edwards stated that the leak was from a chemical feedline on the groundwater side that was off-line. Mr. Edwards stated that staff dug it up and made repairs, and it is now back in service.

Mr. Edwards stated that last week there were issues with sand pumps clogging up on Actiflo Train No. 1. Mr. Edwards stated that attempts were made to clear the clogs with backflushing, but it did not resolve the issue. Mr. Edwards stated that pressurized dilution water was ran with the pumps temporarily. Mr. Edwards stated that it appears the sand pumps are working correctly now.

Mr. Edwards stated that contractors replaced the expansion tank and PRV on the HVAC system in the Ozone Building.

Mr. Edwards stated that contractors also replaced a leaking heat recirculation pump in the Mechanical Room in the main building.

Chairman King turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that staff climbed and inspected all the RWS tanks and took pictures of the vents and hatches for the Sanitary Survey that starts tomorrow.

Mr. Anderson stated that quotes were requested for repairing the Wardwell Tank vents.

Mr. Anderson stated that a fire hydrant was abandoned on Salt Creek Highway at the entrance to Bar Nunn, which is in a swampy area. Mr. Anderson stated that the hydrant was not accessible. Mr. Anderson stated that another hydrant on Salt Creek was moved out of a drainage ditch, which would get submerged in water. Mr. Anderson stated that the hydrant was moved to the north.

Mr. Anderson stated that staff fixed the leaking packing on Wardwell Pump No. 2 check valve.

Mr. Anderson stated that all the RWS meter pits were inspected to ensure there were no issues for the Sanitary Survey.

Mr. Anderson stated that the Pioneer Booster had a SCADA issue, and had to be run in hand for approximately a day and a half before it was able to be fixed.

Mr. Anderson stated that Sandy Lake Booster had a power fail from the lightning storm the other day. Mr. Anderson stated that the power company was called out for repairs as it was missing a power leg.

Mr. Anderson stated that Metro Booster has a couple of VFD issues that were caused by the same storm. Mr. Anderson stated that electricians are working on the issues and Metro Booster is currently out of service. Mr. Anderson stated that North Park Booster is covering for Metro Booster just fine.

6. There was no Public Comment.

7. In Old Business:

a. Mr. Martin stated that the Board authorized submission to the Wyoming Water Development Commission (WWDC) for a Level II Study for the Wellfield Management Plan. Mr. Martin stated that the WWDC accepted the plan at their May 12, 2022 meeting. Mr. Martin stated that in July the WWDC sent out an RFP and only one proposal was received. Mr. Martin stated that the proposal was from Engineering Associates in partnership with HDR Engineering. Mr. Martin stated that even though there was only one proposal submitted, the WWDC still has to go through the complete Consultant Selection process. Mr. Martin stated that there will be some interviews taking place and Consultant selection will be on October 5, 2022. Mr. Martin stated that the Preliminary Funding Recommendations will be discussed at a joint WWDC/Select Water Committee meeting held in November 2022. Mr. Martin stated that these recommendations will then go to a WWDC workshop/meeting review for the Omnibus Water Bill in December 2022.

Mr. Martin stated that this project will be broken down into two Phases. Mr. Martin stated that Phase I consists of reviewing existing wellfield reports, evaluation of the wellfields to determine if 15 MDG can be added to production, and a presentation to the Board on their findings.

Mr. Martin stated that Phase II will consist of hydrogeologic investigation - drilling potential test holes, well rehabilitation investigation, recharge investigation, inventory and adding well lines to GIS, hydrostratigraphic mapping to illustrate surface and subsurface conditions, identify possible drill locations for new wells, and a report presentation to the Board. Mr. Martin stated that the idea is to keep the Board informed on the project so they can help drive the direction

of the Wellfield Management Plan.

Mr. Martin stated that there is the potential that there could be some well construction with this, depending on how the Board feels. Mr. Martin stated that the WWDC will not move into a Level III construction project. Mr. Martin stated that if any wells are drilled, they would fall under the Level II Study. Mr. Martin stated that if the Board approves it, the WWDC may go ahead and construct a well. Mr. Martin stated that if it produces water, and the Board wants to then purchase it from WWDC, they can do that for 33% of the cost. Mr. Martin stated that there will be more discussion on that as the project moves forward.

Mr. Martin stated that they will also look at best management practices for wellfield operations, provide an estimate on the wellfield sustainability, put together conceptual cost and design estimates, and as a requirement of WWDC, discuss Water System Financing.

Mr. Martin stated that the draft report is to be ready June 2024, with the final report issued in August 2024.

Mr. Martin stated he just wanted to inform the Board on the process that will be taken for this Level II Study.

Vice-Chairman Bertoglio asked if it is possible to get an additional 15 MGD out of the wellfield, how will that impact the ozonation and UV systems for the WTP. Mr. Martin stated that the UV and ozonation systems will still be required. Vice-Chairman Bertoglio asked if the maximum output need of the WTP drops significantly, how will that impact the amount and size of the ozone and UV that will be needed to treat the water. Mr. Martin stated that the ozone and UV upgrades are being sized for 25 MDG coming from the wellfield, since that was the original design. Mr. Martin stated that over the years production has dropped off and been lost from the wellfields. Mr. Martin stated that the maximum production from the wellfield right now is approximately 11 MGD. Mr. Martin stated that if 15 MGD is able to be added, it will put production back where it was. Mr. Martin stated that they want to design the ozone and UV accordingly.

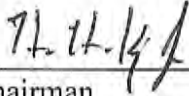
- b. There was no Other Old Business.
- 8. There was no New Business.
 - a. There was no Other New Business.
- 9. A motion was made by Secretary Waters and seconded by Treasurer Freel to move into Executive Session at 11:50 a.m. to discuss litigation. Motion put and carried.

A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Freel to adjourn from Executive Session and move back into Regular Session at 11:59 a.m. Motion put and carried.

The Regular Session was called to order at 12:00 p.m.

10. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on September 20, 2022.

A motion was made by Secretary Waters and seconded by Treasurer Freel to adjourn the meeting at 12:01 p.m. Motion put and carried.



Chairman



Secretary



**Central Wyoming Regional Water System
Joint Powers Board**

1500 SW Wyoming Boulevard
Casper, Wyoming 82604
(307) 265-6063 • Fax (307) 265-6058

**Board
Members:**

H. H. King, Jr.,
Chairman

Paul Bertoglio,
Vice-Chairman

Ken Waters,
Secretary

'
Treasurer

Steve Cathey

Bruce Knell

Amber Pollock

Dan Sabrosky

Jai-Ayla
Sutherland

REGULAR JOINT POWERS BOARD MEETING AGENDA

Tuesday

September 20, 2022

11:30 a.m.

**Regional Water Treatment Plant
Joint Powers Board Conference Room
1500 SW Wyoming Boulevard**

1. Announcements
 - a) Officer Election – Treasurer
2. Approve Minutes
 - a) August 16, 2022 Regular Meeting *
 - b) August 16, 2022 Executive Meeting
3. Approve Vouchers – September 2022 *
4. Approve Financial Report – August 2022 *
5. Operations Update
6. Public Comment
7. Old Business
 - a) Other
8. New Business
 - a) Consider Amendment No. 2 to the Contract for Professional Services with West Plains Engineering, Inc. for the WTP HVAC Chiller Replacement Project No. 20-030 in the amount of \$1,500 *
 - b) Consider Bureau of Land Management Right-Of-Way Grant/Temporary Use Permit for the Pioneer Tank Facility with Water Main, Overflow Outlet and Access Road *
 - c) Consider FY2023 Budget Amendment No. 1 *
 - d) Other
9. Chairman's Report

Next Meeting: Regular JPB Meeting – October 18, 2022

****Indicates Attachment***



**CENTRAL WYOMING REGIONAL WATER SYSTEM
JOINT POWERS BOARD**

MEETING PROCEEDINGS

August 16, 2022

A public meeting of the Central Wyoming Regional Water System Joint Powers Board (Board) was held Tuesday, August 16, 2022 at 11:30 a.m., in the Joint Powers Board Conference Room, Regional Water Treatment Plant, 1500 SW Wyoming Boulevard, Casper, WY.

Board Members Present - Chairman King, Vice-Chairman Bertoglio, Secretary Waters, Treasurer Freel, and Board Members Cathey, and Sutherland. Board Members Sabrosky and Knell were absent.

City of Casper – Cathey, Freel, Sutherland, Andrew Beamer, Bruce Martin, Tom Edwards, Mark Anderson, Janette Brown

Natrona County – Bertoglio

Salt Creek Joint Powers Board – King

Wardwell Water & Sewer District –

Pioneer Water & Sewer District – Waters

Poison Spider Improvement & Service District –

Wyoming Water Development Office -

Sandy Lakes Estates –

Lakeview Improvement & Service District -

33 Mile Road Improvement & Service District –

Mile-Hi Improvement and Service District –

Central Wyoming Groundwater Guardian Team (CWGG) –

Others — Charlie Chapin – Williams, Porter, Day & Neville, P.C. – by phone

The Board meeting was called to order at 11:30 a.m.

1. In Announcements, Mr. Martin stated that Mr. Chapin is attending the meeting by telephone.
2. Chairman King asked for a motion to approve the minutes from the July 19, 2022

Regular meeting. A motion was made by Vice-Chairman Bertoglio and seconded by Secretary Waters to approve the minutes from the July 19, 2022 Regular meeting. Motion put and carried.

3. Mr. Martin informed the Board that three additional vouchers were added to the voucher listing that was sent out in the agenda packet. Mr. Martin stated they are voucher 8495 for Hydro Rocky Mountain in the amount of \$37,670 for the inspection and repair of Casper Well 12 pump; voucher 8496 for Denver Industrial Pumps, Inc. in the amount of \$7,194.76 for ammonia system pumps; and voucher 8497 for Ferguson Waterworks #1116 in the amount of \$6,231.50 for Surface Water High Service Expansion Joints.

Mr. Martin stated that voucher 8487 for Pope Construction is the retainage release for the WTP Confined Space Evacuation Hoistway in the amount of \$3,591.05; voucher 8489 for Dana Kepner Company is for the Ground Water High Service Valve in the amount of \$6,510.91; and voucher 8491 for Gordon's Windows and Doors for Replacing the Raw Water doors in the amount of \$3,666.00. Mr. Martin stated that the vouchers are in good order and recommended approval.

Chairman King asked for a motion to approve the August 2022 vouchers. A motion was made by Secretary Waters and seconded by Treasurer Freel to approve the August 2022 voucher listing to include voucher numbers 8486 through 8497 in the amount of \$529,256.75. Motion put and carried.

4. Mr. Martin asked the Board to reference the Gallons Produced table in the agenda packet. Mr. Martin stated that production for July 2022 was 699 MG, which is 37 MG more than the five-year average.

Mr. Martin asked the Board to reference the monthly compilation. Mr. Martin stated that there is \$2 M in the WYO Star I account, and approximately \$3.5 M in the WYO Star 2 account. Mr. Martin stated that Interest Earned is \$1,696, which is a large increase from previous years. Mr. Martin stated that moving funds to the WYO Star accounts has helped with the interest that the Board earns.

Mr. Martin stated that Water Utility Charges for FY23 is \$1,565,151, which is approximately \$257,000 more than last year. Mr. Martin stated that last year there was water conservation efforts due to the inability to get chemicals to treat the water. Mr. Martin stated that the increase is due to the rate increase and the above average water sales.

Mr. Martin stated that on page 3, the odd figures shown in the Expense Accounts are encumbered funds, and budget roll-overs. Mr. Martin stated that these should be smoothed out in the next month or so after the budget amendments are approved and entered.

Chairman King asked for a motion to approve the July 2022 Financial Report as presented. A motion was made by Board Member Cathey and seconded by Vice-Chairman Bertoglio to approve the July 2022 Financial Report as presented. Motion put and carried.

5. Chairman King turned the time over to Mr. Edwards for the WTP Operations Update.

Mr. Edwards stated that the WTP is currently averaging approximately 21 MGD for August. Mr. Edwards stated that the Surface Water Plant is producing approximately 11 MGD, and the wells are producing 10 MGD. Mr. Edwards stated that there was a bit of a slowdown last week due to the rain that was received Thursday through Sunday.

Mr. Edwards stated that twenty-eight of the twenty-nine wells are in operation.

Mr. Edwards stated that Maintenance staff replaced two sand pumps on Actiflo Train No. 2.

Mr. Edwards stated that staff replaced a turbidimeter on Morad 11.

Mr. Edwards stated that the exhaust fan was replaced in Morad 6.

Mr. Edwards stated that the rebuilt pump was installed at Casper Well 12.

Mr. Edwards stated that a leak was discovered at the base of the Groundwater Ozone Degas Tower. Mr. Edwards stated that the leak was from a chemical feedline on the groundwater side that was off-line. Mr. Edwards stated that staff dug it up and made repairs, and it is now back in service.

Mr. Edwards stated that last week there were issues with sand pumps clogging up on Actiflo Train No. 1. Mr. Edwards stated that attempts were made to clear the clogs with backflushing, but it did not resolve the issue. Mr. Edwards stated that pressurized dilution water was ran with the pumps temporarily. Mr. Edwards stated that it appears the sand pumps are working correctly now.

Mr. Edwards stated that contractors replaced the expansion tank and PRV on the HVAC system in the Ozone Building.

Mr. Edwards stated that contractors also replaced a leaking heat recirculation pump in the Mechanical Room in the main building.

Chairman King turned the time over to Mr. Anderson for the Transmission System Update.

Mr. Anderson stated that staff climbed and inspected all the RWS tanks and took pictures of the vents and hatches for the Sanitary Survey that starts tomorrow.

Mr. Anderson stated that quotes were requested for repairing the Wardwell Tank vents.

Mr. Anderson stated that a fire hydrant was abandoned on Salt Creek Highway at the entrance to Bar Nunn, which is in a swampy area. Mr. Anderson stated that the hydrant was not accessible. Mr. Anderson stated that another hydrant on Salt Creek was moved out of a drainage ditch, which would get submerged in water. Mr. Anderson stated that the hydrant was moved to the north.

Mr. Anderson stated that staff fixed the leaking packing on Wardwell Pump No. 2 check valve.

Mr. Anderson stated that all the RWS meter pits were inspected to ensure there were no issues for the Sanitary Survey.

Mr. Anderson stated that the Pioneer Booster had a SCADA issue, and had to be run in hand for approximately a day and a half before it was able to be fixed.

Mr. Anderson stated that Sandy Lake Booster had a power fail from the lightning storm the other day. Mr. Anderson stated that the power company was called out for repairs as it was missing a power leg.

Mr. Anderson stated that Metro Booster has a couple of VFD issues that were caused by the same storm. Mr. Anderson stated that electricians are working on the issues and Metro Booster is currently out of service. Mr. Anderson stated that North Park Booster is covering for Metro Booster just fine.

6. There was no Public Comment.

7. In Old Business:

a. Mr. Martin stated that the Board authorized submission to the Wyoming Water Development Commission (WWDC) for a Level II Study for the Wellfield Management Plan. Mr. Martin stated that the WWDC accepted the plan at their May 12, 2022 meeting. Mr. Martin stated that in July the WWDC sent out an RFP and only one proposal was received. Mr. Martin stated that the proposal was from Engineering Associates in partnership with HDR Engineering. Mr. Martin stated that even though there was only one proposal submitted, the WWDC still has to go through the complete Consultant Selection process. Mr. Martin stated that there will be some interviews taking place and Consultant selection will be on October 5, 2022. Mr. Martin stated that the Preliminary Funding Recommendations will be discussed at a joint WWDC/Select Water Committee meeting held in November 2022. Mr. Martin stated that these recommendations will then go to a WWDC workshop/meeting review for the Omnibus Water Bill in December 2022.

Mr. Martin stated that this project will be broken down into two Phases. Mr. Martin stated that Phase I consists of reviewing existing wellfield reports, evaluation of the wellfields to determine if 15 MDG can be added to production, and a presentation to the Board on their findings.

Mr. Martin stated that Phase II will consist of hydrogeologic investigation - drilling potential test holes, well rehabilitation investigation, recharge investigation, inventory and adding well lines to GIS, hydrostratigraphic mapping to illustrate surface and subsurface conditions, identify possible drill locations for new wells, and a report presentation to the Board. Mr. Martin stated that the idea is to keep the Board informed on the project so they can help drive the direction

of the Wellfield Management Plan.

Mr. Martin stated that there is the potential that there could be some well construction with this, depending on how the Board feels. Mr. Martin stated that the WWDC will not move into a Level III construction project. Mr. Martin stated that if any wells are drilled, they would fall under the Level II Study. Mr. Martin stated that if the Board approves it, the WWDC may go ahead and construct a well. Mr. Martin stated that if it produces water, and the Board wants to then purchase it from WWDC, they can do that for 33% of the cost. Mr. Martin stated that there will be more discussion on that as the project moves forward.

Mr. Martin stated that they will also look at best management practices for wellfield operations, provide an estimate on the wellfield sustainability, put together conceptual cost and design estimates, and as a requirement of WWDC, discuss Water System Financing.

Mr. Martin stated that the draft report is to be ready June 2024, with the final report issued in August 2024.

Mr. Martin stated he just wanted to inform the Board on the process that will be taken for this Level II Study.

Vice-Chairman Bertoglio asked if it is possible to get an additional 15 MGD out of the wellfield, how will that impact the ozonation and UV systems for the WTP. Mr. Martin stated that the UV and ozonation systems will still be required. Vice-Chairman Bertoglio asked if the maximum output need of the WTP drops significantly, how will that impact the amount and size of the ozone and UV that will be needed to treat the water. Mr. Martin stated that the ozone and UV upgrades are being sized for 25 MDG coming from the wellfield, since that was the original design. Mr. Martin stated that over the years production has dropped off and been lost from the wellfields. Mr. Martin stated that the maximum production from the wellfield right now is approximately 11 MGD. Mr. Martin stated that if 15 MGD is able to be added, it will put production back where it was. Mr. Martin stated that they want to design the ozone and UV accordingly.

- b. There was no Other Old Business.
- 8. There was no New Business.
 - a. There was no Other New Business.
- 9. A motion was made by Secretary Waters and seconded by Treasurer Freel to move into Executive Session at 11:50 a.m. to discuss litigation. Motion put and carried.

A motion was made by Vice-Chairman Bertoglio and seconded by Treasurer Freel to adjourn from Executive Session and move back into Regular Session at 11:59 a.m. Motion put and carried.

The Regular Session was called to order at 12:00 p.m.

10. In the Chairman's Report, Chairman King stated that the next regular meeting would be held on September 20, 2022.

A motion was made by Secretary Waters and seconded by Treasurer Freel to adjourn the meeting at 12:01 p.m. Motion put and carried.

Chairman

Secretary

**Central Wyoming Regional Water System
Joint Powers Board**

**UNAPPROVED VOUCHER LISTING
September 15, 2022**

VOUCHER NO.	VENDOR	DESCRIPTION	AMOUNT
8498	Wyoming Office of State Lands and Investments	DWSRF129 Loan Payment – Zone IIB Project	\$8,182.83
8499	Williams, Porter, Day & Neville, P.C.	Legal Expense – July22 – A. Scott	\$537.50
8500	City of Casper	Loan Payment	\$127,960.40
8501	Wyoming.com	Domain Hosting – 9/7/22 – 9/7/23	\$60.00
8502	City of Casper	Operations Reimbursement – August 2022	\$399,283.54
8503	Dave Loden Construction, Inc.	Capital Project – WTP Roof Replacement Project No. 21-062	\$17,100.00
8504	Skogen, Cometto & Associates, P.C.	FY2022 Annual Audit in Process	\$3,500.00
8505	Williams, Porter, Day & Neville, P.C.	Legal Expense – Aug22 – C. Chapin	\$210.00
8506	WLC Engineering	Survey and Prepare Exhibits for BLM Right-of-Way for Pioneer Tank	\$4,682.82
8507	Hach Company	Capital Expense – Lab Equipment - Titrator & Titrator Application Pack	\$2,701.45
		Total	\$564,218.54

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City of Casper
200 North David Street
Casper, WY 82601

8502 General Billing

For questions regarding this invoice, please contact us at (307) 235-8235 or email FinanceCustomerService@CasperWY.Gov

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE
CENTRAL WYO. REGIONAL WATER SYS....	08/31/2022	3352	\$0.00	09/30/2022	\$399,283.54
PAST DUE AMOUNT				ACCOUNT BALANCE	
\$0.00				\$527,243.94	

DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
REGIONAL WATER OPS REIMBURSEMENT	1.00	\$399283.540000	EACH	\$399,283.54	\$0.00	\$0.00	\$399,283.54
Invoice Total:						\$399,283.54	

August 2022 Operations Reimbursement

August 2022 Total Reimbursement Invoice		
9010.00	Wages & Salaries Dir Labor - O&M	\$140,836.85
9020.00	Chemical Charge - O&M	\$132,439.43
9030.00	Utilities - O&M	\$95,194.78
9040.00	Supplies - O&M	\$9,130.45
9060.00	Training - O&M	\$730.00
9070.00	Major Maint, Repair, Replc - O&M	\$14,009.38
9080.00	Testing & Lab Services - O&M	\$2,370.65
9090.00	Other Reimbursable Costs - O&M	\$4,572.00
	300-6257 - Ops Reimb	\$399,283.54

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



City of Casper
200 North David Street
Casper, WY 82601

General Billing Remit Portion

Invoice Date	08/31/2022
Invoice Number	3352
Customer Number	2784
Amount Paid	\$399,283.54
Due Date	09/30/2022
Invoice Total Due	\$399,283.54

CENTRAL WYO. REGIONAL WATER SYS. JPB
1500 SW WYOMING BLVD.
CASPER, WY 82604

000001&20230000033522003992&354&

City of Casper Wyoming
Expenditure Reimbursement Request
August 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ALSCO	Laundry/Towel	08/10/2022	LCAS1493811	137.77	Professional Laundry Services
AT & T CORP	Communication	08/18/2022	287311040412X0820202	40.04	Acct #287311040412 - Tablet Service
ATLANTIC ELECTRIC, I	Professional Services	08/26/2022	10375	116.00	Replace control fuse on pumps - Metro Booster
ATLAS OFFICE PRODUCT	General Supplies and Materials	08/16/2022	77319-0	110.56	Batteries, Paper, Letter Stick
ATLAS OFFICE PRODUCT	General Supplies and Materials	08/18/2022	77372-0	8.70	Legal Clipboards - Office Supp
ATLAS OFFICE PRODUCT	General Supplies and Materials	08/18/2022	77370-0	15.37	Colorful Two Pocket Folders -
Bargreen Ellingson	General Supplies and Materials	08/03/2022	010503962	33.94	North Chem. Corrosion Inhibitor Bucket Opener
BLACK HILLS ENERGY	Natural Gas	08/10/2022	RIN0031058	614.04	Acct #7513 1659 94
Blimpie	General Supplies and Materials	08/18/2022	RIN0031075	55.47	Lunch for JPB Meeting
BRENNTAG PACIFIC, IN	Chemicals	08/10/2022	BPI263757	13,817.10	Ferric Chloride - Brenntag - C
BRENNTAG PACIFIC, IN	Chemicals	08/10/2022	BPI263760	14,194.70	Ferric Chloride - Brenntag - C
BRENNTAG PACIFIC, IN	Chemicals	08/10/2022	BPI263758	14,265.50	Ferric Chloride - Brenntag - C
BRENNTAG PACIFIC, IN	Chemicals	08/10/2022	BPI263759	13,622.40	Ferric Chloride - Brenntag - C
CARUS CORPORATION	Chemicals	08/10/2022	SLS 10102076	18,954.00	Polymer - Carus - Chemicals
CASPER STAR-TRIBUNE,	Advertising/Promotion	08/05/2022	81935	49.86	Advertising - CWRWS Notice
CITY OF CASPER	Refuse Collection	08/10/2022	630213	84.00	Sewer & refuse charges
CITY OF CASPER	Refuse Collection	08/10/2022	613878	20.00	Public Garbage
CITY OF CASPER	Sewer	08/10/2022	630213	28.63	Sewer & refuse charges
COASTAL CHEMICAL CO	Gas/Fuel	08/16/2022	0124922	188.50	Fuel
COASTAL CHEMICAL CO	Gas/Fuel	08/18/2022	495861 / 0124846	425.96	Fuel
CRUM ELECTRIC SUPPLY	General Supplies and Materials	08/02/2022	2385691-00	10.92	Conduit for Casper #12 Well -
Dana Kepner	General Supplies and Materials	08/08/2022	2235101-00	953.08	Salt Creek Line Hydrant Installation
DPC INDUSTRIES, INC.	Chemicals	08/01/2022	737002957-22	11,688.72	Sodium Hypochlorite - DPC Indu
DPC INDUSTRIES, INC.	Chemicals	08/10/2022	737003246-22	11,394.94	Sodium Hypochlorite - DPC - Ch
DPC INDUSTRIES, INC.	Chemicals	08/10/2022	737003295-22	11,438.86	Sodium Hypochlorite - DPC - Ch
DPC INDUSTRIES, INC.	Chemicals	08/18/2022	737003444-22	11,561.96	Sodium Hypochlorite - DPC Indu
DWYER INSTRUMENTS INC	General Supplies and Materials	08/22/2022	05293678	767.87	Well Level Sensor
ENERGY LABRATORIES I	Testing	08/05/2022	492235	52.00	Bacteria, Public Water Supply
ENERGY LABRATORIES I	Testing	08/10/2022	493205	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	08/18/2022	496814	52.00	Solids, Total Suspended testin
ENERGY LABRATORIES I	Testing	08/18/2022	496813	67.00	UV Absorbance, Carbon, Total O
ENERGY LABRATORIES I	Testing	08/18/2022	496816	306.00	Aerobic Endospores testing
ENERGY LABRATORIES I	Testing	08/18/2022	496815	96.00	Alkalinity to pH, Carbon, Tota
ENERGY LABRATORIES I	Testing	08/26/2022	497527	134.00	Metals testing
Eurofins Environment Testing America	Testing	08/11/2022	3800001754	200.00	Bromate Testing
FedEx	Postage and Printing	08/04/2022	7-833-09727	7.69	Shipping Fees - US Welding Contract
FERGUSON ENTERPRISES	General Supplies and Materials	08/02/2022	CC81653 / CC881653	4.46	Casper #12 Well Parts - Well S
FERGUSON ENTERPRISES	General Supplies and Materials	08/16/2022	0660567	268.84	Shower valve replacement
FERGUSON ENTERPRISES	General Supplies and Materials	08/18/2022	1355220	1,957.00	Bolt kits for Expansion Joints
FERGUSON ENTERPRISES	General Supplies and Materials	08/24/2022	CC897524	525.89	Parts for Well Houses to Re-Pl
FERGUSON ENTERPRISES	General Supplies and Materials	08/26/2022	CC904818	57.65	Train 1 Sump Pump Parts - Pump
GRAINGER, INC.	General Supplies and Materials	08/16/2022	9409515955	142.06	Strap Wrench & Ear Plugs Safet
GRAINGER, INC.	General Supplies and Materials	08/18/2022	9417102440	20.36	Impact socket adapter
GRAINGER, INC.	General Supplies and Materials	08/18/2022	9412444573	271.54	Tool Battery - Small Tools & S

City of Casper Wyoming
Expenditure Reimbursement Request
August 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
HACH CO., CORP.	Lab Supplies	08/01/2022	13161904	466.09	Lab Supplies - Hach
HACH CO., CORP.	Lab Supplies	08/10/2022	13189193	204.60	Ammonia/Monochloramine Reagent
HACH CO., CORP.	Lab Supplies	08/15/2022	13185439	486.96	Ammonia, Sulfuric Acid, Sample
HAID'S PLUMBING & HE	Maint/Repair (non contract)	08/18/2022	6488	8,540.00	Replacement of Heat Circulatio
HAID'S PLUMBING & HE	Maint/Repair (non contract)	08/18/2022	6436	3,843.38	Expansion Tank and Relief Valv
HARDWARE PARTNERS LL	General Supplies and Materials	08/12/2022	A55967/1	98.91	Fan Rewiring Parts for Casper
HARDWARE PARTNERS LL	General Supplies and Materials	08/24/2022	A59826-1	67.10	Ice Machine Parts & Hooks to S
HARDWARE PARTNERS LL	General Supplies and Materials	08/24/2022	A59745-1	44.99	South Chem Hoses - Well Supplies
HARDWARE PARTNERS LL	General Supplies and Materials	08/24/2022	A59833-1	3.20	Other Ice Machine Parts - Othe
HARDWARE PARTNERS LL	General Supplies and Materials	08/25/2022	A60572-1	6.60	Wardwell Tank Vent Bracket
Home Depot	General Supplies and Materials	08/02/2022	WB19365138	51.45	Tool Kit for Ford Explorer - V
Home Depot	General Supplies and Materials	08/08/2022	60016296461	26.47	Gas Can for Lawn Mower - Machi
Home Depot	General Supplies and Materials	08/09/2022	600152971221039	12.44	Pipe Fittings for Contractor L
Home Depot	General Supplies and Materials	08/19/2022	600103128684469	10.98	Sandy Lake Booster Lights - Bo
Howard Supply Company LLC	General Supplies and Materials	08/09/2022	51031152	106.75	Stainless Cable & Clamps for N
HYDRO OPTIMIZATION & AUTOMATION	Professional Services	08/01/2022	10490	100.00	Remote service - SCADA
Insurance/Bonds	Insurance/Bonds	07/31/2022		3,069.26	P&L Allocation Monthly
Insurance/Bonds	Insurance/Bonds	08/31/2022		3,069.26	P&L Allocation Monthly
Internal Services	Internal Services	07/31/2022		21,924.02	Utilities IS Monthly
Internal Services	Internal Services	07/31/2022		1,832.25	IT Monthly Allocation
Internal Services	Internal Services	08/31/2022		1,832.25	IT Monthly Allocation
Internal Services	Internal Services	08/31/2022		21,924.02	Utilities IS Monthly
LONG BUILDING TECHNO	Maint/Repair (non contract)	08/16/2022	SRVCE0131155	1,000.00	Exhaust fan repair
Menards	General Supplies and Materials	08/15/2022	50991035772	17.73	Spacers for WTP Hallway Heater
Menards	General Supplies and Materials	08/16/2022	50991036015	104.46	Post Hole Digger, Organizers,
NAPA AUTO PARTS CORP	General Supplies and Materials	08/05/2022	880184	3.81	Windshield Wiper Fluid - Vehic
NAPA AUTO PARTS CORP	General Supplies and Materials	08/18/2022	882239	32.26	Shop towels, plug & blow gun
NORCO, INC.	General Supplies and Materials	08/12/2022	37708098244	251.79	Respirator for Awanna - Safety
NORCO, INC.	General Supplies and Materials	08/23/2022	37765964216	42.58	Tool Room Supplies - Acetylene
NORCO, INC.	General Supplies and Materials	08/26/2022	37766592807	405.00	Spare Tank for Forklift - Mach
Office of Water Programs	Travel/Training	08/22/2022	873667	50.00	Training for Awanna - Travel/Tr
Payroll	Personnel	08/04/2022		45,298.22	08/04/2022 Payroll
Payroll	Personnel	08/18/2022		41,887.57	08/18/2022 Payroll
Pizza Hut	General Supplies and Materials	08/09/2022	RIN0031033	76.32	Lunch for Tank Leak Crew - Oth
REEB WELDING LLC	Maint/Repair (non contract)	08/01/2022	3578	410.00	Welding service
Rocky Mountain	Chemicals	08/01/2022	30381050	3,427.28	Bulk Oxygen - Chemicals - Rock
Rocky Mountain	Chemicals	08/10/2022	30382747	4,101.26	Bulk oxygen delivery
Rocky Mountain	Chemicals	08/18/2022	30376073	3,972.71	Bulk Oxygen - Chemical
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031045	398.90	Acct #60931133-005 2
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031044	26.18	Acct #60931133-004 5
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031046	534.35	Acct #60931133-006 0
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031051	26.28	Acct #60931133-014 4
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031050	1,287.22	Acct #60931133-012 8
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031042	713.16	Acct #60931133-002 9

City of Casper Wyoming
Expenditure Reimbursement Request
August 31, 2022

Vendor	Account Name	Date	Invoice Number	Invoice Amount	Purchased
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031054	503.91	Acct #60931133-017 7
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031049	1,478.69	Acct #60931133-011 0
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031048	4,520.39	Acct #60931133-010 2
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031055	4,978.09	Acct #60931133-018 5
ROCKY MOUNTAIN POWER	Electricity	08/18/2022	RIN0031090	43.07	Acct #60931133-013 6
ROCKY MOUNTAIN POWER	Electricity	08/18/2022	RIN0031089	69,337.31	Acct #60931133-009 4
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031047	1,434.69	Acct #60931133-008 6
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031052	44.20	Acct #60931133-015 1
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031057	70.35	Acct #60931133-026 8
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031056	24.42	Acct #60931133-019 3
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031037	24.56	Acct #60931133-021 9
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031036	25.48	Acct #60931133-001 1
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031039	1,987.09	Acct #60931133-025 0
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031038	24.83	Acct #60931133-024 3
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031053	2,184.37	Acct #60931133-016 9
ROCKY MOUNTAIN POWER	Electricity	08/10/2022	RIN0031043	2,689.60	Acct #60931133-003 7
ROCKY MOUNTAIN POWER	Electricity	08/16/2022	RIN0031074	25.11	Acct #60931133-022 7
ROCKY MOUNTAIN POWER	Electricity	08/18/2022	RIN0031089	1,971.42	Acct #60931133-009 4
Staples	Technology Supplies	08/03/2022	1562	207.97	Monitor, Keyboard, Mouse Pad
Verizon	Communication	08/17/2022	9912480314	54.40	WTP Operator Cell Phone
Walmart	General Supplies and Materials	08/09/2022	37720220014807787197	76.87	Jump Drives & Sharpies - Offic
Walmart	General Supplies and Materials	08/18/2022	54343938340433669556	23.72	JPB Meeting Lunch Sides - Oth
WARDWELL WATER & SEW	General Supplies and Materials	08/01/2022	RIN0031027	135.68	Monthly water usage
WY Work Warehouse	General Supplies and Materials	08/23/2022	1-405093	131.39	Muck Boots for Elijah - Safety
WY. WATER QUALITY &	Travel/Training	08/10/2022	2011-2661 A	680.00	WWQ PCA Education Conference
WYOMING LOCK & SAFE	General Supplies and Materials	08/16/2022	30238	965.00	Padlocks & extra padlock keys
XEROX CORPORATION	General Supplies and Materials	08/01/2022	016810734	213.49	Copier usage
XYLEM WATER SOLUTION	Maintenance Agreements	08/18/2022	3556C36830	4,572.00	Programming Service - Ozone Monitors
Total				<u>\$399,283.54</u>	

Central Wyoming Regional Water System

Gallons Produced
Rates Billed

Fiscal Year 2022-2023

Entity	Gallons of Water Produced			Water Rates Billed		
	8/31/2022	7/31/2022	Year-to-Date	8/31/2022	7/31/2022	Year-to-Date
Salt Creek JPB	6,821,910.204	5,955,148.980	5,955,148.980	\$ 15,281.08	\$ 13,339.53	\$ 13,339.53
Wardwell W&S	33,714,787.755	36,193,058.163	36,193,058.163	\$ 75,521.12	\$ 81,072.45	\$ 81,072.45
Pioneer	9,597,740.816	9,422,562.245	9,422,562.245	\$ 21,498.94	\$ 21,106.54	\$ 21,106.54
Poison Spider	1,184,897.959	1,000,051.020	1,000,051.020	\$ 2,654.17	\$ 2,240.11	\$ 2,240.11
33 Mile Road	1,452,653.061	1,634,336.735	1,634,336.735	\$ 3,253.94	\$ 3,660.91	\$ 3,660.91
Sandy Lake	2,158,682.653	2,492,817.347	2,492,817.347	\$ 4,835.45	\$ 5,583.91	\$ 5,583.91
Lakeview	944,275.510	896,511.224	896,511.224	\$ 2,115.18	\$ 2,008.19	\$ 2,008.19
Mile-Hi	701,720.408	695,316.327	695,316.327	\$ 1,571.85	\$ 1,557.51	\$ 1,557.51
City of Casper	626,263,221.633	641,145,465.959	641,145,465.959	\$ 1,402,829.62	\$ 1,436,165.84	\$ 1,436,165.84
Regional Water	(137,638.000)	(707,182.000)	(707,182.000)	\$ (308.31)	\$ (1,584.09)	\$ (1,584.09)
TOTAL	682,702,252.000	698,728,086.000	698,728,086.000	\$1,529,253.04	\$1,565,150.91	\$1,565,150.91

TOTAL PRIOR YEAR (FY2022) GALLONS PRODUCED:

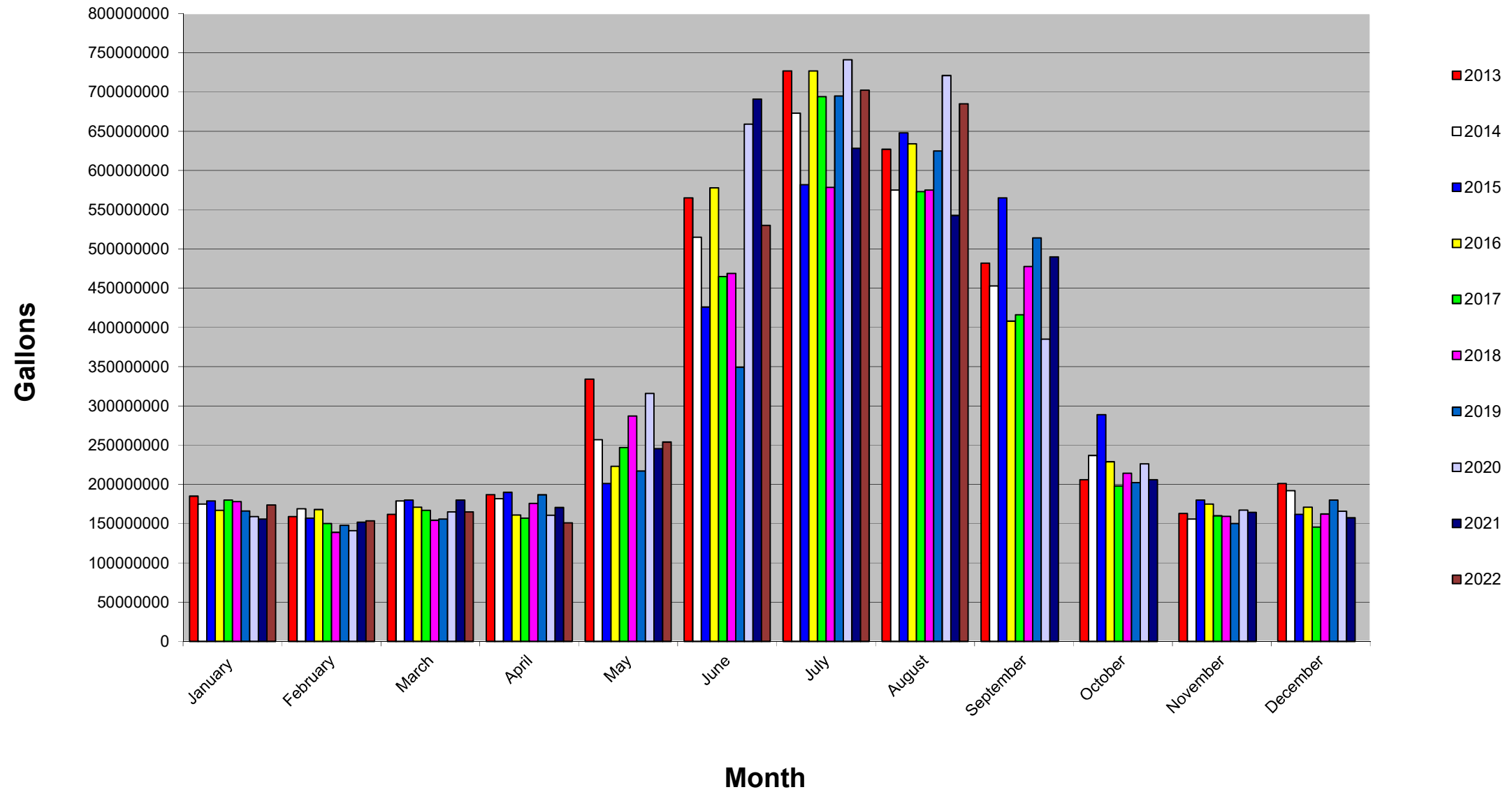
3,594,587,486.000

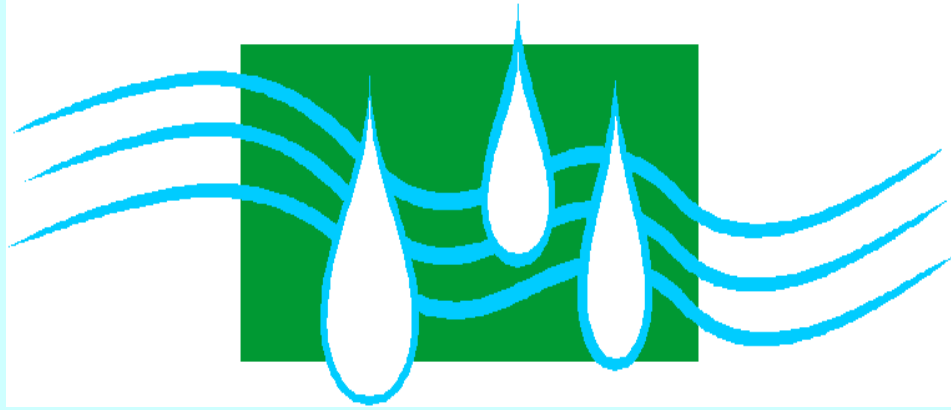
TOTAL PRIOR YEAR (FY2022) BILLING:

\$ 7,656,471.34

*Total water produced does not equate to total water billed due to credit given.

WTP PRODUCTION





Central Wyoming Regional Water System
Joint Powers Board

Monthly Compilation

August 31, 2022

Prepared by:
City of Casper
Finance Department

CENTRAL WYOMING REGIONAL WATER SYSTEM

Balance Sheet Report for 2023 Period 2 (as of August 31, 2022)

Account Number	Description	Account Balance
Consolidated Funds		
Assets		Total Assets 53,622,773
1000	Cash	2,161,973
	Restricted Cash	1,000,000
1015	Cash (Retainage Outside Bank)	-
1200	Accounts Receivable	1,561,539
1400	Inventory	598,327
1521	WYO Star Investment - Allocation	1,987,266
1522	WYO Star 2 Investment - Allocation	3,327,239
1600	Prepaid Expense	24,163
1710	Land	580,874
1720	Buildings	47,485,671
1725	Accumulated Depreciation - Bld	(37,831,005)
1730	Improvements Other Than Bldgs	44,467,210
1735	AD Improve. Non Bldg	(12,462,708)
1740	Machinery & Equip - Light	1,361,609
1745	AD Machinery & Equip. - Light	(947,070)
1780	Construction In Progress	307,685
Liabilities		Total Liabilities (11,077,071)
2010	Vouchers/Account Payable	(399,284)
2020	Retainage Payable	-
2030	Accrued Wages Payable	(30,772)
2040	Leaves Payable	(43,847)
2070	Interest Payable	(109,018)
2080	Notes Payable - Current	(1,987,580)
2510	Notes/Loans Payable - Non Cur	(8,506,569)
Fund Balance		Total Fund Balance (42,545,702)
3000	Net Investment in Capital Assets	(32,468,117)
	Restricted (WWDC Reserve Requirement)	(1,000,000)
3010	Unrestricted Net Position	(9,077,585)
		Total Liabilities + Fund Balance (53,622,773)

CENTRAL WYOMING REGIONAL WATER SYSTEM

Comparative Income Statement

Two Months YTD as of August 31, 2022

	2021	2022	2023
Revenue	\$2,999,414	\$2,525,778	\$3,121,665
4501 - Interest Earned	\$909	\$293	(\$8,629)
4505 - Misc. Revenue	\$64	(\$3)	\$0
4601 - Water Utility Charges	\$2,951,711	\$2,461,561	\$3,094,404
4650 - System Development Charges	\$46,730	\$63,927	\$35,890
Expense	\$687,433	\$938,726	\$964,582
6212 - Legal Services	\$228	\$3,673	\$1,322
6213 - Investment Services	\$79	\$52	\$26
6214 - Consulting Services	\$0	\$189	\$20
6215 - Acctg/Audit Services	\$0	\$0	\$0
6255 - Other Contractual	\$0	\$0	\$0
6257 - Reimbursable Contract Exp.	\$293,601	\$177,521	\$631,029
6303 - Buildings	\$0	\$0	\$0
6305 - Improvements Other Than Bldgs	\$10,022	\$368,536	\$76,264
6307 - Intangibles	\$0	\$0	\$0
6311 - Light Equipment	\$0	\$0	\$0
6312 - Light Equipment - Replacement	\$0	\$0	\$0
6321 - Technology - Replacement	\$3,123	\$0	\$0
6501 - Principal	\$312,834	\$334,784	\$248,313
6510 - Interest	\$52,139	\$38,372	\$7,607
6780 - Insurance/Bonds	\$15,408	\$15,599	\$0
Net Income:	\$2,311,980	\$1,587,053	\$2,157,083

BUDGET COMPARISON

As of August 31, 2022

16.67% OF YEAR EXPIRED

CWRWS FUND

(FUND 300)

ACCOUNT	ACCOUNT DESCRIPTION	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	YET TO BE		
		BUDGET	ADJUSTMENTS	BUDGET		COLLECTED	% REC'D	
4501	Interest Earned	(70,000)	-	(70,000)	8,629	-	(78,629)	-12.33%
4505	Misc. Revenue	(100)	-	(100)	-	-	(100)	0.00%
4601	Water Utility Charges	(8,240,740)	-	(8,240,740)	(3,094,404)	-	(5,146,336)	37.55%
4650	System Development Charges	(245,000)	-	(245,000)	(35,890)	-	(209,110)	14.65%
TOTAL REVENUES		(8,555,840)	-	(8,555,840)	(3,121,665)	-	(5,434,175)	36.49%
		ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	
		BUDGET	ADJUSTMENTS	BUDGET	YTD ACTUAL	ENCUMBERED	BUDGET	% USED
6212	Legal Services	30,000	-	30,000	1,322	-	28,678	4.41%
6213	Investment Services	1,500	-	1,500	26	-	1,474	1.73%
6214	Consulting Services	15,000	-	15,000	20	-	14,980	0.13%
6215	Acctg/Audit Services	32,000	-	32,000	0	-	32,000	0.00%
6255	Other Contractual	3,000	-	3,000	0	-	3,000	0.00%
6257	Reimbursable Contract Exp.	3,830,789	-	3,830,789	631,029	-	3,199,760	16.47%
6303	Buildings - New	0	70,000	70,000	0	127,550	(57,550)	182.21%
6305	Improvements Other Than Bldgs	1,972,000	540,681	2,512,681	76,264	306,792	2,129,625	15.24%
6307	Intangibles - New	0	-	-	0	13,161	(13,161)	100.00%
6501	Principal	2,244,084	-	2,244,084	248,313	-	1,995,771	11.07%
6510	Interest	307,574	-	307,574	7,607	-	299,967	2.47%
6720	Travel/Training	2,000	-	2,000	0	-	2,000	0.00%
6780	Insurance/Bonds	112,000	-	112,000	0	-	112,000	0.00%
TOTAL EXPENDITURES		\$ 8,549,947	\$ 610,681	\$ 9,160,628	964,582	\$ 447,503	\$ 7,748,543	15.41%
TOTAL REVENUE OVER/(UNDER) EXPENSE		\$ 5,893	\$ (610,681)	\$ (604,788)	2,157,083	\$ (447,503)	\$ (2,314,369)	

September 20, 2022

MEMO TO: H.H. King Jr., Chairman
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Assistant Public Utilities Manager
Andrew Colling, Engineering Technician

SUBJECT: Authorizing Amendment No. 2 to the Contract for Professional Services with West Plains Engineering, Inc., in the amount of \$1,500, for the Water Treatment Plant HVAC Chiller Replacement, Project 20-030.

Meeting Type & Date:

CWRWS Joint Powers Board Meeting
September 20, 2022

Recommendation:

That the Central Wyoming Regional Water System Joint Powers Board (Board) authorize Amendment No. 2 to the professional services with West Plains Engineering, Inc., for the WTP HVAC Chiller Replacement, in the amount of \$1,500.

Summary:

West Plains Engineering is under contract with the Board for the WTP HVAC Chiller Replacement Project. The project consists of the full removal and replacement of the chiller, evaporative refrigerant condenser, chilled water system pumps, hot water heating system pumps, and system controls.

It is recommended that the contract be increased by \$1,500 to include review and rebidding the project. The project was originally bid in November of 2021, with the only bid received exceeding the available budget. Additional funds were added for FY23, and WPE was retained to review the project and assist with bidding the project a second time. With this amendment, the total contract amount will be \$23,050. The funds to pay for this additional work will come from RWS Current Reserves.

Financial Considerations:

Funding for this Change Order will be from RWS Current Reserves.

Oversight/Project Responsibility:

Andrew Colling, Engineering Tech

Attachments:

Amendment
Contract Increase Request from West Plains Engineering

West Plains Engineering
Water Treatment Plant HVAC Chiller Replacement

**AMENDMENT NO. 2 TO THE CONTRACT
FOR PROFESSIONAL SERVICES (“AMENDMENT”)**

This Amendment to the Contract for Professional Services (“Amendment”) is entered into on this 20th day of September, 2022, by and between the following parties:

1. The Central Wyoming Regional Water System Joint Powers Board, a Wyoming Joint Powers Board, 1500 Southwest Wyoming Boulevard, Casper, Wyoming 82604 (“Owner”).

2. West Plains Engineering, Inc., 145 South Durbin Street, Suite 205, Casper, Wyoming 82601 (“Consultant”).

Throughout this document, the City and the Contractor may be collectively referred to as the “parties.”

RECITALS

A. On January 19, 2021, the Board and Consultant entered into a *Contract for Professional Services* (“Contract”) for design and construction administration services for the Water Treatment Plant HVAC Chiller Replacement.

B. The project requires professional services for the design and construction administration services.

C. The project was previously bid out, with received bids exceeding the available budget. The project is being put out to bid for a second time, and the design and pre-bid require additional services of the Consultant.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties hereto agree by and between them to amend the Contract as follows:

1. INCORPORATION OF RECITALS

The recitals set forth above are hereby incorporated herein at this point as if fully set forth as part of this Amendment.

2. AMENDMENT TO TIME OF PERFORMANCE.

TIME OF PERFORMANCE, which begins with “the services of the Consultant,” is amended to:

The Project design shall be undertaken and completed on or before the 31st day of October, 2022.

3. AMENDMENT TO PART 1 – SECTION 3 – COMPENSATION.

COMPENSATION, which begins with “In consideration of,” is amended to include the following:

The contractor shall be compensated for additional services, in an amount not to exceed One Thousand Five Hundred and 00/100 Dollars (\$1,500.00). The total revised contract price will be Twenty-Three Thousand Fifty and 00/100 Dollars (\$23,050.00).

4. RATIFICATION

The terms and conditions of the Contract, as modified herein, are hereby ratified by the parties and shall remain in full force and effect.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the Parties have executed this Amendment as of the day and year above.

APPROVED AS TO FORM

ATTEST

CENTRAL WYOMING REGIONAL WATER
SYSTEM JOINT POWERS BOARD

Kenneth L. Waters
Secretary

H.H. King, Jr.
Chairman, CWRWS

WITNESS

CONTRACTOR
West Plains Engineering, Inc.
145 South Durbin Street, Suite 205
Casper, Wyoming 82601

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

EXHIBIT "A"

From: [Michael Heinrich](#)
To: [Andrew Colling](#)
Cc: [Marty Christensen](#)
Subject: CWRWS Water Plant Chiller Replacement
Date: Monday, July 25, 2022 3:15:26 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Andrew,
As discussed on the phone, we would like to request an additional \$1,500 fee for the rebidding of the chiller replacement, if possible. Let us know if you need anything additional than an email request. Thank you.
Michael



Michael Heinrich, P.E., BEMP, BEAP
Mechanical Engineer
West Plains Engineering



Breakdown of Anticipated Costs:

July 25, 2022

BC21001 - CWRWS Water Plant Chiller Replacement

F. Bid Phase

C							
4	Answer Questions and Prepare Addendums	(Mech)		4	hrs. @	\$150.00	\$600.00
4	Answer Questions and Prepare Addendums	(Elect)		3	hrs. @	\$150.00	\$450.00
4	Trip Travel Time	(Mech)		0.5	hrs. @	\$150.00	\$75.00
4	Trip Travel Time	(Elect)		0	hrs. @	\$150.00	\$0.00
4	Attend Pre-Bid Conference	(Mech)		1.5	hrs. @	\$150.00	\$225.00
4	Attend Pre-Bid Conference	(Elect)		0	hrs. @	\$150.00	\$0.00
4	Review Bid	(Mech)		1	hrs. @	\$150.00	\$150.00
4	Review Bid	(Elect)		0	hrs. @	\$150.00	\$0.00
8	Plans & Specs/Prepare Contract	(Clerical)		0.5	hrs. @	\$60.00	\$0.00
Reimbursible Expenses							
9	Mileage: # of Trips/Miles Round Trip/Cost per Mile		0	10	\$ 0.585		\$0.00
10	Per Diem: # of Meals/Cost per Meal			0	\$ 10.00		\$0.00
11	Hotel: # of Trips/# of People/Cost for Room		0	0	\$ 100.00		\$0.00
Sub-Total						\$1,500.00	

September 13, 2022

MEMO TO: H. H. King Jr., Chairman,
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing a Right-of-Way Grant/Temporary Use Permit with the Department of the Interior, Bureau of Land Management for the Pioneer Water Storage Tank and Associated Facilities

Meeting Type & Date

Regular Central Wyoming Regional Water System (CWRWS) Joint Powers Board (JPB) Meeting Scheduled for September 20, 2022.

Action Type

Authorization

Recommendation

That the JPB, by motion, authorize a Right-of-Way Grant/Temporary Use Permit with the Department of the Interior, Bureau of Land Management (BLM) for the Pioneer Water Storage Tank and Associated Facilities.

Summary

The CWRWS owns and operates the Pioneer water storage tank and associated facilities located at 8300 Poison Spider Road. The BLM requires renewal of Right-Of-Way Grant and Temporary Use Permit WYW77244. The permit allows the CWRWS to access, operate, and maintain the water storage tank, 8-inch water main, and overflow pipe located on BLM property. If approved, the proposed permit will be in effect until December 31, 2052 and carries a renewal option.

Financial Considerations

The annual fee for this agreement, \$500, is accounted for in the Water Treatment Plant Operations budget.

Oversight/Project Responsibility

Bruce Martin, Public Utilities Manager

Attachments

Agreement with Exhibits

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Issuing Office

Serial Number

RIGHT-OF-WAY GRANT/TEMPORARY USE PERMIT

1. A (right-of-way) (permit) is hereby granted pursuant to:

- a. Title V of the Federal Land Policy and Management Act of October 21, 1976 (90 Stat. 2776; 43 U.S.C. 1761);
- b. Section 28 of the Mineral Leasing Act of 1920, as amended (30 U.S.C. 185);
- c. Other (*describe*) _____

2. Nature of Interest:

- a. By this instrument, the holder _____ receives a right to construct, operate, maintain, and terminate a _____ on public lands (or Federal land for MLA Rights-of-Way) described as follows:

- b. The right-of-way or permit area granted herein is _____ feet wide, _____ feet long and contains _____ acres, more or less. If a site type facility, the facility contains _____ acres.
- c. This instrument shall terminate on _____, _____ years from its effective date unless, prior thereto, it is relinquished, abandoned, terminated, or modified pursuant to the terms and conditions of this instrument or of any applicable Federal law or regulation.
- d. This instrument may may not be renewed. If renewed, the right-of-way or permit shall be subject to the regulations existing at the time of renewal and any other terms and conditions that the authorized officer deems necessary to protect the public interest.
- e. Notwithstanding the expiration of this instrument or any renewal thereof, early relinquishment, abandonment, or termination, the provisions of this instrument, to the extent applicable, shall continue in effect and shall be binding on the holder, its successors, or assigns, until they have fully satisfied the obligations and/or liabilities accruing herein before or on account of the expiration, or prior termination, of the grant.

3. Rental:

For and in consideration of the rights granted, the holder agrees to pay the Bureau of Land Management fair market value rental as determined by the authorized officer unless specifically exempted from such payment by regulation. Provided, however, that the rental may be adjusted by the authorized officer, whenever necessary, to reflect changes in the fair market rental value as determined by the application of sound business management principles, and so far as practicable and feasible, in accordance with comparable commercial practices. Commencing the date of this agreement, fair market rental value has been determined to be \$500 annually. The Bureau of Land Management shall invoice CWRWS on an annual basis as per this agreement.

4. Terms and Conditions:

- a. This grant or permit is issued subject to the holder's compliance with all applicable regulations contained in Title 43 Code of Federal Regulations parts 2800 and 2880.
- b. Upon grant termination by the authorized officer, all improvements shall be removed from the public lands within _____ days, or otherwise disposed of as provided in paragraph (4)(d) or as directed by the authorized officer.
- c. Each grant issued pursuant to the authority of paragraph (1)(a) for a term of 20 years or more shall, at a minimum, be reviewed by the authorized officer at the end of the 20th year and at regular intervals thereafter not to exceed 10 years. Provided, however, that a right-of-way or permit granted herein may be reviewed at any time deemed necessary by the authorized officer.
- d. The stipulations, plans, maps, or designs set forth in Exhibit(s) _____, dated _____, attached hereto, are incorporated into and made a part of this grant instrument as fully and effectively as if they were set forth herein in their entirety.
- e. Failure of the holder to comply with applicable law or any provision of this right-of-way grant or permit shall constitute grounds for suspension or termination thereof.
- f. The holder shall perform all operations in a good and workmanlike manner so as to ensure protection of the environment and the health and safety of the public.

IN WITNESS WHEREOF, The undersigned agrees to the terms and conditions of this right-of-way grant or permit.

(Signature of Holder)

(Signature of Authorized Officer)

(Title)

(Title)

(Date)

(Effective Date of Grant)

Exhibit A -Stipulations
WYW77244

Right-of Way Administration:

- a. The holder agrees that all monies deposited with the authorized officer as security for holder's performance of the terms and conditions of this grant may, upon failure on the holder's part to fulfill any of the requirements herein set forth or made a part hereof, be retained by the United States to be applied as far as may be needed to the satisfaction of the holder's obligations assumed hereunder, without prejudice whatever to any other rights and remedies of the United States.
- b. The holder shall be liable for damage or injury to the United States to the extent provided by 43 CFR Sec. 2803.1-4. The holder shall be held to a standard of strict liability for damage or injury to the United States resulting from fire or soil movement (including landslides and slumps as well as wind and water-caused movement of particles) caused or substantially aggravated by any of the following within the right-of-way or permit area:
 - (1) Activities of the holder, including but not limited to construction, operation, maintenance, and termination of the facility.
 - (2) Activities of other parties including but not limited to:
 - (a) Land clearing and logging
 - (b) Earth-disturbing and earth-moving work.
 - (c) Blasting.
 - (d) Vandalism and sabotage.

This section shall not impose strict liability for damage or injury resulting primarily from the negligent acts or omissions of the United States.

- c. Use of pesticides shall comply with the applicable Federal and state laws. Pesticides shall be used only in accordance with their registered uses and within limitations imposed by the Secretary of the Interior. Prior to the use of pesticides, the holder shall obtain from the authorized officer written approval of a plan showing the type and quantity of material to be used, pest(s) to be controlled, method of application, location of storage and disposal of containers, and any other information deemed necessary by the authorized officer. Emergency use of pesticides shall be approved in writing by the authorized officer prior to such use.
- d. The holder shall comply with all applicable Federal laws and regulations existing or hereafter enacted or promulgated. In any event, the holder shall comply with the Toxic Substances Control Act of 1976, as amended (15 U.S.C. 2601, et seq.) with regard to any toxic substances that are used, generated by or stored on the right-of-way or on facilities authorized under this right-of-way grant. (See 40 CFR, Part 702-799 and especially, provisions on polychlorinated biphenyls, 40 CFR 761.1-761.193.) Additionally, any release of toxic substances (leaks, spills, etc.) in excess of the reportable quantity established by 40 CFR, Part 117 shall be reported as required by the Comprehensive Environmental Response, Compensation and Liability Act of 1980, Section 102b. A copy of any report required or requested by any Federal agency or State government as a result of a reportable release or spill of any toxic substances shall be furnished

to the authorized officer concurrent with the filing of the reports to the involved Federal agency or State government.

The holder agrees to indemnify the United States against any liability arising from the release of any hazardous substance or hazardous waste (as these terms are defined in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, 42 U.S.C. 9601, et seq. or the Resource Conservation and Recovery Act of 1976, 42 U.S.C. 6901, et seq.) on the right-of-way (unless the release or threatened release is wholly unrelated to the right-of-way holder's activity on the right-of-way). This agreement applies without regard to whether a release is caused by the holder, its agent, or unrelated third parties.

- e. The holder shall not initiate any construction or other surface disturbing activities on the right-of-way until documentation is provided that a Clean Water Act Section 404 permit has been secured from the Army Corp of Engineers and the authorized officer has provided written authorization to proceed.
- f. The holder is responsible for informing all persons in the area who are associated with this project that they will be subject to prosecution for knowingly disturbing historic or archaeological sites, or for collecting artifacts. If historic or archaeological materials are uncovered during construction, the operator is to immediately stop work that might further disturb such materials, and contact the authorized officer (AO) of the BLM Casper Field Offer. Within five working days the AO will inform the operator as to: (1) whether the materials appear eligible for the National Register of Historic Places; (2) the mitigation measures the operator will likely have to undertake before the site can be used (assuming in situ preservation is not necessary); and, (3) a timeframe for the AO to complete an expedited review under 36 CFR 800.11 to confirm, through the State Historic Preservation Officer, that the finds of the AO are correct and that mitigation is appropriate. The AO will provide technical and procedural guidelines for the conduct of mitigation. Upon verification from the AO that the required mitigation has been completed, the holder will then be allowed to resume construction measures.
- g. Any paleontological resource (historic or prehistoric site or object) discovered by the holder, or any person working on his behalf, on public or Federal land shall be immediately reported to the authorized officer. Holder shall suspend all operations in the immediate area of such discovery until written authorization to proceed is issued by the authorized officer. An evaluation of the discovery will be made by the authorized officer to determine appropriate actions to prevent the loss of significant cultural or scientific values. The holder will be responsible for the cost of evaluation and any decision as to proper mitigation measures will be made by the authorized officer after consulting with the holder.
- h. The holder shall protect existing telephone, telegraph, and transmission lines, roads, trails, fences, ditches, and like improvements during construction, operation, maintenance, and termination of the system. Holder shall not obstruct any road or trail without the prior approval of the authorized officer. Damage caused by the holder to utilities and improvements shall be promptly repaired by holder to a condition which is satisfactory to the authorized officer.
- i. The holder shall protect all survey monuments found within the right-of-way. Survey monuments include, but are not limited to General Land Office and Bureau of Land Management Cadastral Survey Corners, reference corners, witness points, U.S. Coastal and Geodetic benchmarks and triangulation stations, military control monuments, and recognizable civil (both

public and private) survey monuments. In the event of obliteration or disturbance of any of the above, the holder shall immediately report the incident, in writing, to the authorized officer and respective installing authority if known. Where General Land Office or Bureau of Land Management right-of-way monuments or references are obliterated during operations, the holder shall secure the services of a registered land surveyor or a Bureau cadastral surveyor to restore the disturbed monuments and references using surveying procedures found in the Manual of Surveying Instructions for the Survey of the Public Lands of the United States, latest edition. The holder shall record such survey in the appropriate county and send a copy to the authorized officer. If the Bureau cadastral surveyors or other Federal surveyors are used to restore the disturbed survey monument, the holder shall be responsible for the survey cost.

Construction:

- j. The holder shall contact the authorized officer or his representative at least three (3) days prior to the anticipated start of construction. Holder shall provide the name, address, and telephone number of his representative in charge of construction and provide a construction schedule before starting any construction activities associated with this right-of-way. The authorized officer is the Casper Field Manager. His representative for this right-of-way is:

Name and Title: Karla Gallegos, Realty Specialist
Address: 2987 Prospector Drive
Casper, WY 82604-2968
Telephone Number: (307) 261-7611

- k. The holder shall, operate, and maintain the facilities, improvements, and structures within this right-of-way in strict conformity with the plan of development which was approved and made part of the grant as Exhibit B. Any relocation, additional construction, or use that is not in accord with the approved plan of development, shall not be initiated without the prior written approval of the authorized officer. A copy of the complete right-of-way grant, including all stipulations and the approved plan of development, shall be made available on the right-of-way area during construction, operation, and termination to the authorized officer. Noncompliance with the above will be grounds for an immediate temporary suspension of activities if it constitutes a threat to public health and safety or the environment.
- l. The holder shall designate a representative who shall have the authority to act upon and to implement instructions from the authorized officer. The holder's representative shall be available for communication with the authorized officer within a reasonable time when construction or other surface disturbing activities are underway.
- m. No construction or routine maintenance activities shall be performed during periods when the soil is too wet to adequately support construction equipment. If such equipment creates ruts in excess of four (4) inches deep, the soil shall be deemed too wet to adequately support construction equipment.
- n. A litter policing program shall be implemented by the holder, and approved in writing by the authorized officer, which covers all roads and sites associated with the right-of-way.

- o. Fences, gates, and brace panels shall be reconstructed in accordance with the attached specifications.
- p. No new roads shall be built in conjunction with the facilities authorized herein. When construction activities are completed, holder shall regrade and rehabilitate the existing roadway so that it meets or exceeds conditions prior to construction as determined by the authorized officer.

Fire Control:

- q. During conditions of extreme fire danger, operations shall be limited or suspended in specific areas, or additional measures may be required by the authorized officer.

Rehabilitation:

- r. The holder shall recontour disturbed areas, or designated sections of the right-of-way, by grading to restore the site to approximately the original contour of the ground.
- s. When construction is completed, holder shall restore all disturbed areas beyond the road and drainage ditches to the original contour, except that grading of cut and fill slopes to conform with the adjacent terrain is allowed at the following locations:
- t. The holder shall seed all disturbed areas with the seed mixture approved by the authorized officer. The seed mixture shall be planted in the amounts specified in pounds of pure live seed (PLS) per acre. There shall be NO primary or secondary noxious weed seed in the seed mixture. Seed shall be tested and the viability testing of seed shall be done in accordance with State law and within 9 months prior to purchase. Commercial seed shall be either certified or registered seed. The seed mixture container shall be tagged in accordance with State law and available for inspection by the authorized officer.

Fall seeding must be completed after September 1 and prior to ground frost. Spring seeding must be completed after the frost has left the ground and prior to May 15.

Seed shall be planted using a drill equipped with a depth regulator to ensure proper depth of planting where drilling is possible. The seed mixture shall be evenly and uniformly planted over the disturbed area at a depth not greater than one-half inch. Smaller/heavier seeds have a tendency to drop to the bottom of the drill and are planted first; the holder shall take appropriate measures to ensure this does not occur. Where drilling is not possible, seed shall be broadcast and the area shall be raked or chained to cover the seed. When broadcasting the seed, the pounds per acre noted below are to be doubled. The seeding will be repeated until a satisfactory stand is established as determined by the authorized officer. Evaluation of growth will not be made before completion of the first growing season after seeding. The authorized officer is to be notified a minimum of 15 days prior to seeding of the project.

- u. The holder shall be responsible for weed control on disturbed areas within the limits of the right-of-way. The holder is responsible for consultation with the authorized officer and/or local authorities for acceptable weed control methods.

Operation/Maintenance:

- v. The holder shall maintain the right-of-way in a safe, usable condition as directed by the authorized officer.
- w. All permanent above ground structures at the (specify type of structure or facility), not subject to safety requirements, will be painted to blend with the natural color of the landscape. The color selected for this project shall match (specify standard environmental color and number) or be an acceptable substitute pre-approved by the authorized officer. Standard environmental color charts are available from the local BLM office.
- x. For the purpose of determining joint maintenance responsibilities, the holder shall make road use plans known to all other authorized users of the road. Holder shall provide the authorized officer, within 30 days from the date of the grant, with the names and addresses of all parties notified, dates of notification, and method of notification. Failure of the holder to share proportionate maintenance costs on the common use access road in dollars, equipment, materials, or manpower with other authorized users may be adequate grounds to terminate the right-of-way grant. The determination as to whether this has occurred and the decision to terminate shall rest with the authorized officer. Upon request, the authorized officer shall be provided with copies of any maintenance agreement entered into. Authorized users of the road are listed below.

Right-of-Way Number

WYW77244

Authorized User

Central Wyoming Regional Water System and their heirs, successors, and assigns

Address

1500 SW Wyoming Blvd
Casper, Wyoming 82604

Termination:

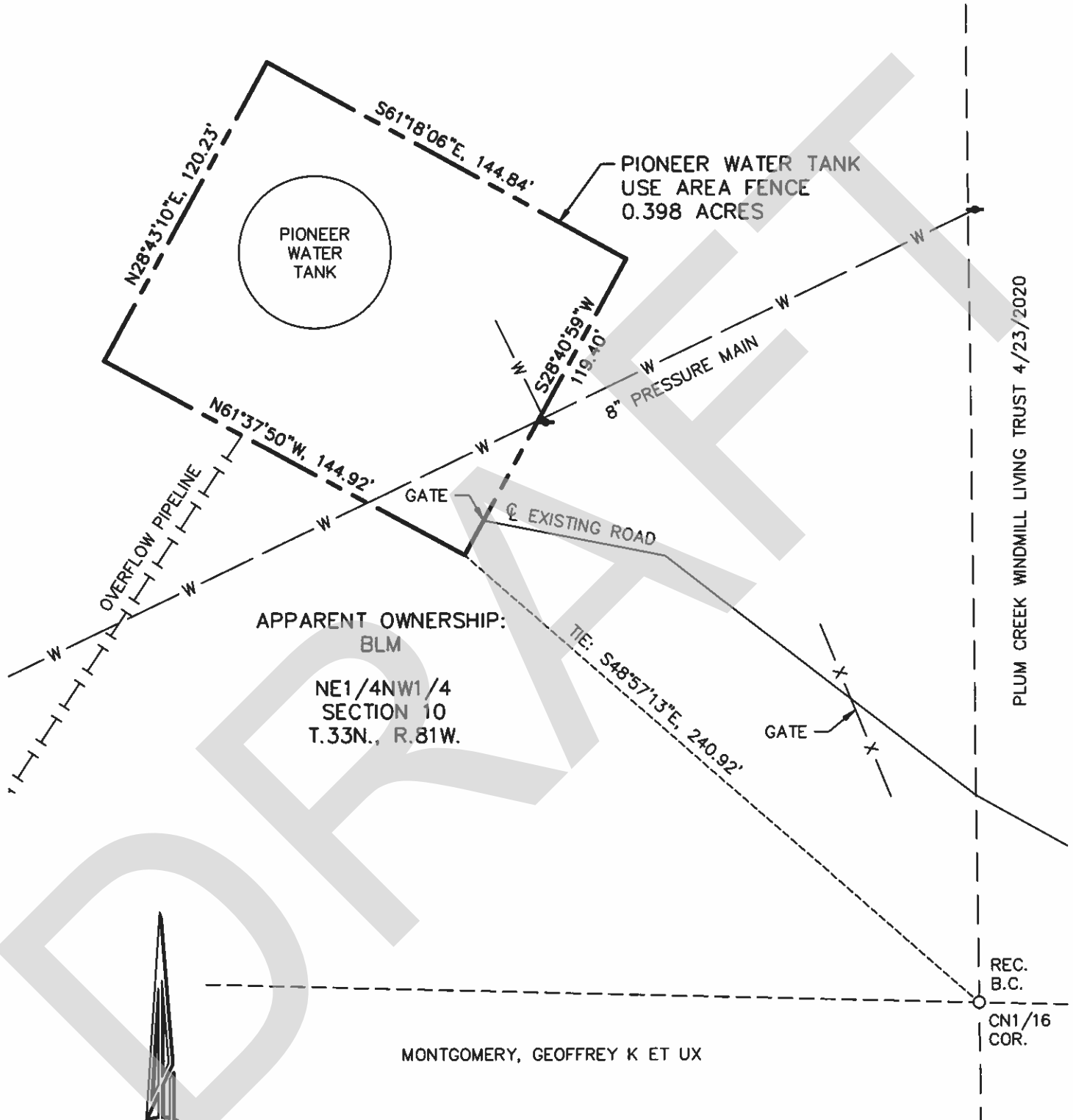
- y. Thirty (30) days prior to termination of the right-of-way, the holder shall contact the authorized officer to arrange a joint inspection of the right-of-way. This inspection will be held to agree to an acceptable termination and rehabilitation plan. This plan shall include but is not limited to, removal of facilities, drainage structures or surface material, recontouring, topsoiling or seeding. The authorized officer must approve the plan in writing prior to the holder's commencement of any termination activities.

EXHIBIT "B"
WLC ENGINEERING & SURVEYING
 200 PRONGHORN STREET, CASPER, WYOMING 82601
 FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
 City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

NE1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
 County NATRONA State WYOMING



LEGEND

● PIPELINE MARKER



Date: 08-15-22
 W.O. No. 17594
 Book No. , Pg.
 Drawn By: MPJ
 Acad File: PIONEER TANK

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August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (0.398 Acre Parcel, Pioneer Water Tank Use Area)

A Parcel located in and being a portion of the NE¹/₄NW¹/₄, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natron County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the most southerly corner of the Parcel being described and a point in said NE¹/₄NW¹/₄, Section 10, and from which point the southeasterly corner of said NE¹/₄NW¹/₄, Section 10, bears S48°57'13"E, 240.92 feet; thence from said Point of Beginning and along the southwesterly line of said Parcel, N61°37'50"W, 144.92 feet to the most westerly corner of said Parcel; thence along the northwesterly line of said Parcel, N28°43'10"E, 120.23 feet to the most northerly corner of said Parcel; thence along the northeasterly line of said Parcel, S61°18'06"E, 144.84 feet to the most easterly corner of said Parcel; thence along the southeasterly line of said Parcel, S28°40'59"W, 119.40 feet to said Point of Beginning and containing 0.398 acres, more or less, as set forth by the plat attached and made a part hereof.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

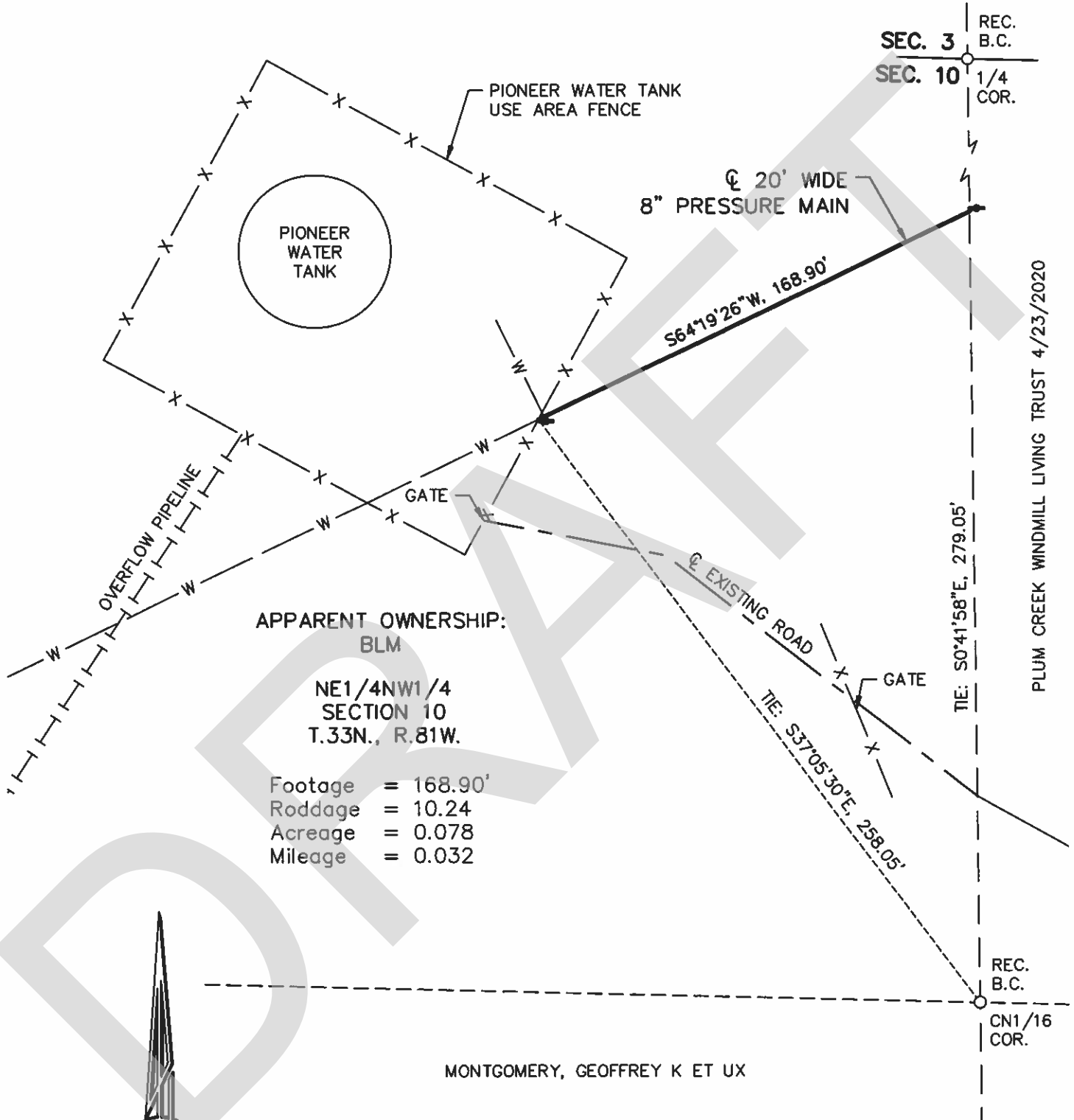


WLC ENGINEERING & SURVEYING
 200 PRONGHORN STREET, CASPER, WYOMING 82601
 FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
 City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

NE1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
 County NATRONA State WYOMING



SCALE: 1"=50'

BASIS OF BEARING:
 STATE PLANE COORDINATES
 WYOMING EAST CENTRAL ZONE
 NAD 83/2011
 US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
 W.O. No. 17594
 Book No. , Pg.
 Drawn By: MPJ
 Acad File: PIONEER TANK

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LEGEND

◆ PIPELINE MARKER



August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (20' Wide 8" Pressure Main Easement, BLM)

A Parcel and Strip being 20 feet in width located in a portion of the NE1/4NW1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 10 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most easterly end of said Parcel and Strip and a point in the easterly line of said NE1/4NW1/4, Section 10, and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S0°41'58"E, 279.05 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip and into said NE1/4NW1/4, Section 10, S64°19'26"W, 168.90 feet to a point in and intersection with the southeasterly fence line of the Pioneer Water Tank Use Area and the Point of Terminus and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S37°05'30"E, 258.05 feet and said Parcel and Strip containing 0.078 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

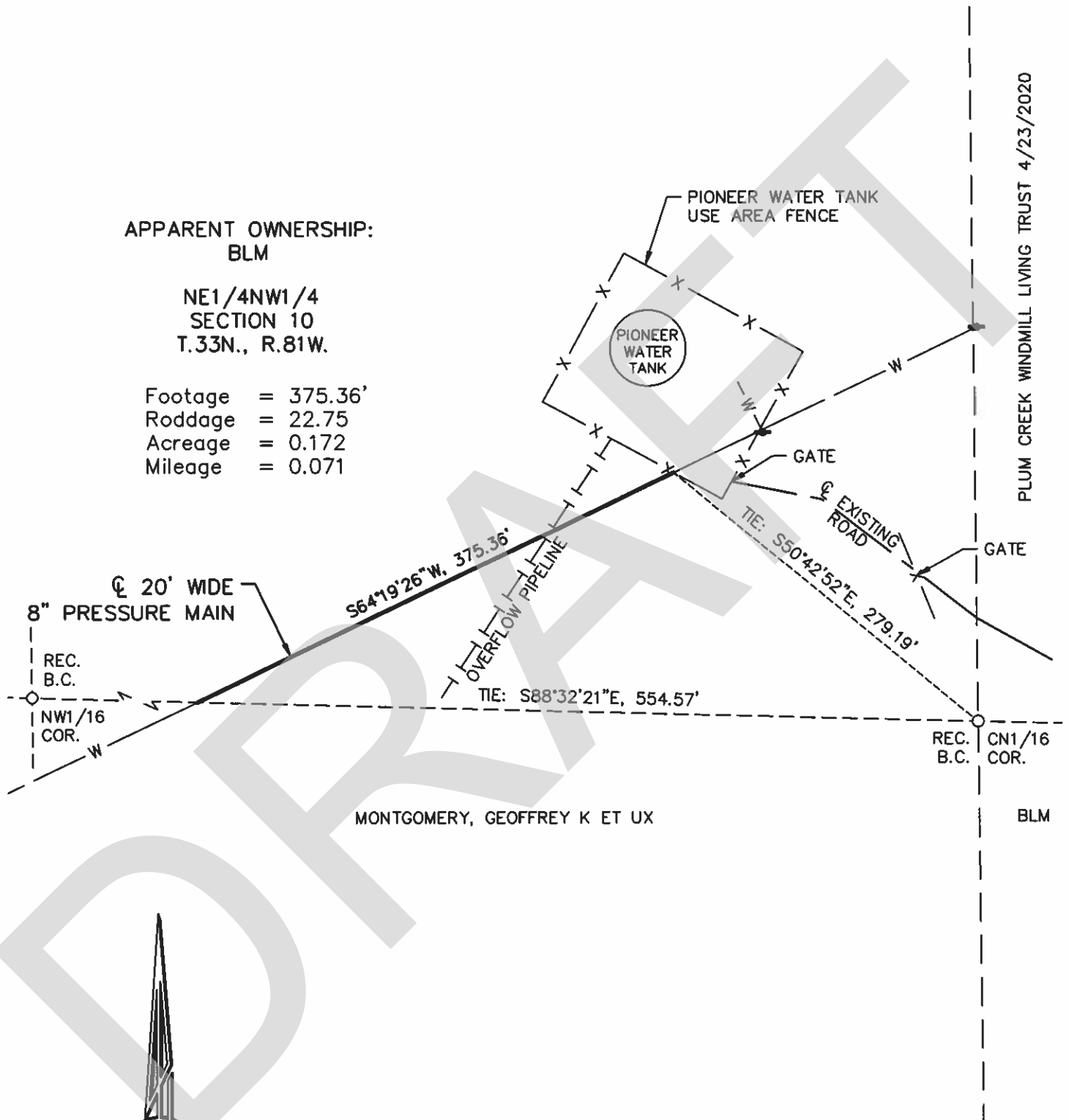


WLC ENGINEERING & SURVEYING
200 PRONGHORN STREET, CASPER, WYOMING 82601
FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

NE1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
County NATRONA State WYOMING



APPARENT OWNERSHIP:
BLM

NE1/4NW1/4
SECTION 10
T.33N., R.81W.

Footage = 375.36'
Rodgage = 22.75
Acreage = 0.172
Mileage = 0.071

LEGEND

← PIPELINE MARKER

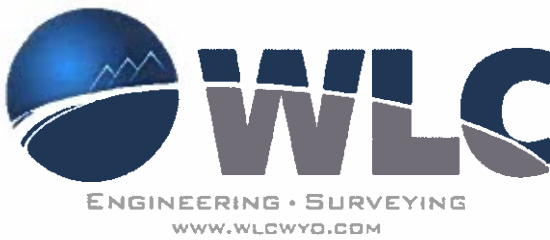


SCALE: 1"=100'

BASIS OF BEARING:
STATE PLANE COORDINATES
WYOMING EAST CENTRAL ZONE
NAD 83/2011
US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
W.O. No. 17594
Book No. , Pg.
Drawn By: MPJ
Acad File: PIONEER TANK

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CASPER
200 PRONGHORN
CASPER, WY 82601
P: 307-266-2524

August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (20' Wide 8" Pressure Main Easement, BLM)

A Parcel and Strip being 20 feet in width located in a portion of the NE1/4NW1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 10 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most easterly end of said Parcel and Strip and a point in the southwesterly fence line of the Pioneer Water Tank Use Area and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S50°42'52"E, 279.19 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip, S64°19'26"W, 375.36 feet to a point in and intersection with southerly line of said NE1/4NW1/4, Section 10, and being the Point of Terminus and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S88°32'21"E, 554.57 feet and said Parcel and Strip containing 0.172 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.



CASPER

RAWLINS

DEDICATED TO CLIENTS. DEFINED BY EXCELLENCE.

Exhibit "B"
WYW77244 POD
Page 6 of 24

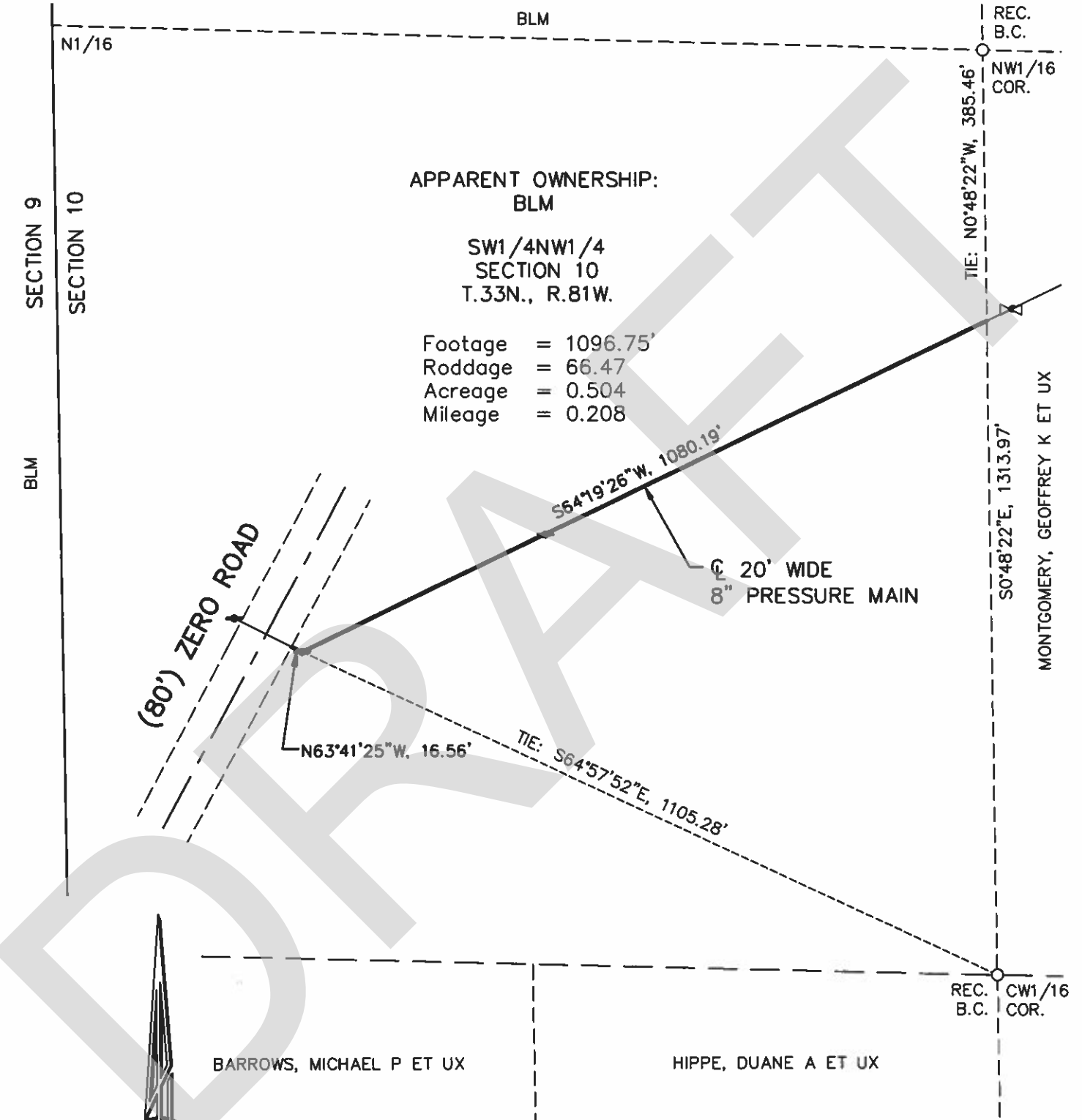
WLC ENGINEERING & SURVEYING
200 PRONGHORN STREET, CASPER, WYOMING 82601

FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

SW1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
County NATRONA State WYOMING



SCALE: 1"=200'

BASIS OF BEARING:
STATE PLANE COORDINATES
WYOMING EAST CENTRAL ZONE
NAD 83/2011
US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
W.O. No. 17594
Book No. , Pg.
Drawn By: MPJ
Acad File: PIONEER TANK

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LEGEND

- ◆ PIPELINE MARKER
- ⊠ WATER VALVE



August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (20' Wide 8" Pressure Main Easement, BLM)

A Parcel and Strip being 20 feet in width located in a portion of the SW1/4NW1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 10 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most easterly end of said Parcel and Strip and a point in the easterly line of said SW1/4NW1/4, Section 10, and from which point the northeasterly corner of said SW1/4NW1/4, Section 10, bears N0°48'22"W, 385.46 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip and into said SW1/4NW1/4, Section 10,, S64°19'26"W, 1080.19 feet to a point; thence, N63°41'25"W, 16.56 feet to a point in and intersection with the easterly right of way line of Zero Road and being the Point of Terminus and from which point the southeasterly corner of said SW1/4NW1/4, Section 10, bears S64°57'52"E, 1105.28 feet and said Parcel and Strip containing 0.504 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

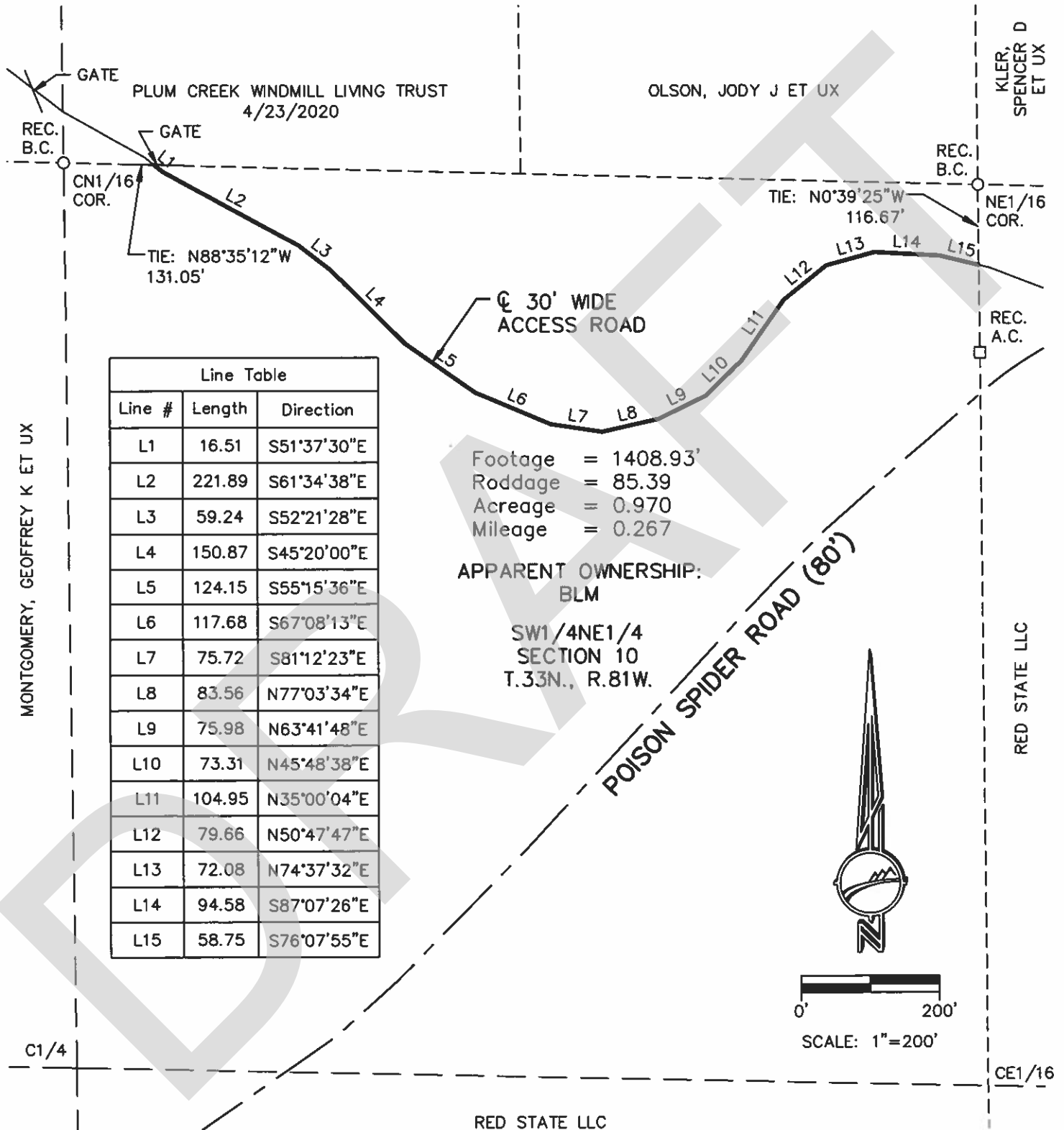


WLC ENGINEERING & SURVEYING
 200 PRONGHORN STREET, CASPER, WYOMING 82601
 FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
 City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

SW1/4NE1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
 County NATRONA State WYOMING



BASIS OF BEARING:
 STATE PLANE COORDINATES
 WYOMING EAST CENTRAL ZONE
 NAD 83/2011
 US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
 W.O. No. 17594
 Book No. , Pg.
 Drawn By: MPJ
 Acad File: PIONEER TANK

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August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (30' Wide Access Easement, BLM)



A Parcel and Strip being 30 feet in width located in and through a portion of the SW1/4NE1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 15 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most westerly end of said Parcel and Strip and a point in the northerly line of said SW1/4NE1/4, Section 10, and from which point the northwesterly corner of said SW1/4NE1/4, Section 10, bears N88°35'12"W, 131.05 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip and into said SW1/4NE1/4, Section 10, S51°37'30"E, 16.51 feet to a point; thence, S61°34'38"E, 221.89 feet to a point; thence, S52°21'28"E, 59.24 feet to a point; thence, S45°20'00"E, 150.87 feet to a point; thence, S55°15'36"E, 124.15 feet to a point; thence, S67°08'13"E, 117.68 feet to a point; thence, S81°12'23"E, 75.72 feet to a point; thence, N77°03'34"E, 83.56 feet to a point; thence, N63°41'48"E, 75.98 feet to a point; thence, N45°48'38"E, 73.31 feet to a point; thence, N35°00'04"E, 104.95 feet to a point; thence, N50°47'47"E, 79.66 feet to a point; thence, N74°37'32"E, 72.08 feet to a point; thence, S87°07'26"E, 94.58 feet to a point; thence, S76°07'55"E, 58.75 feet to a point in and intersection with the easterly line of said SW1/4NE1/4, Section 10, and being the Point of Terminus and from which point the northeasterly corner of said SW1/4NE1/4, Section 10, bears N0°39'25"W, 116.67 feet and said Parcel and Strip containing 0.970 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

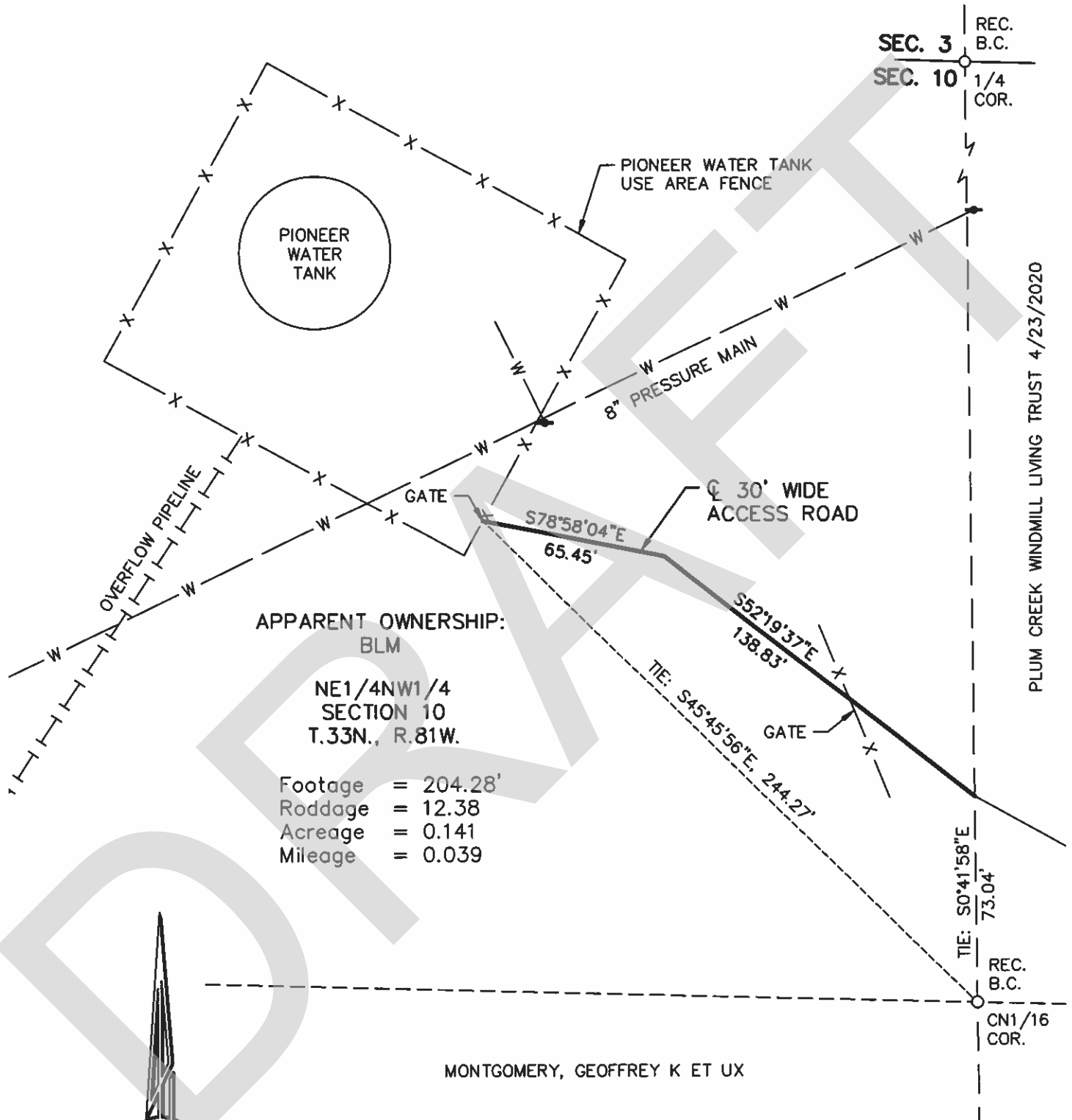
WLC ENGINEERING & SURVEYING
200 PRONGHORN STREET, CASPER, WYOMING 82601

FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

NE1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
County NATRONA State WYOMING



APPARENT OWNERSHIP:
BLM

NE1/4NW1/4
SECTION 10
T.33N., R.81W.

Footage = 204.28'
Roddage = 12.38
Acreage = 0.141
Mileage = 0.039

MONTGOMERY, GEOFFREY K ET UX

LEGEND

—x— PIPELINE MARKER



SCALE: 1"=50'

BASIS OF BEARING:
STATE PLANE COORDINATES
WYOMING EAST CENTRAL ZONE
NAD 83/2011
US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
W.O. No. 17594
Book No. , Pg.
Drawn By: MPJ
Acad File: PIONEER TANK

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August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (30' Wide Access Easement, BLM)

A Parcel and Strip being 30 feet in width located in a portion of the NE1/4NW1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 15 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most westerly end of said Parcel and Strip and a point in the southeasterly fence line of the Pioneer Water Tank Use Area and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S45°45'56"E, 244.27 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip, S78°58'04"E, 65.45 feet to a point; thence, S52°19'37"E, 138.83 feet to a point in and intersection with the easterly line of said NE1/4NW1/4, Section 10, and being the Point of Terminus and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S0°41'58"E, 73.04 feet and said Parcel and Strip containing 0.141 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.



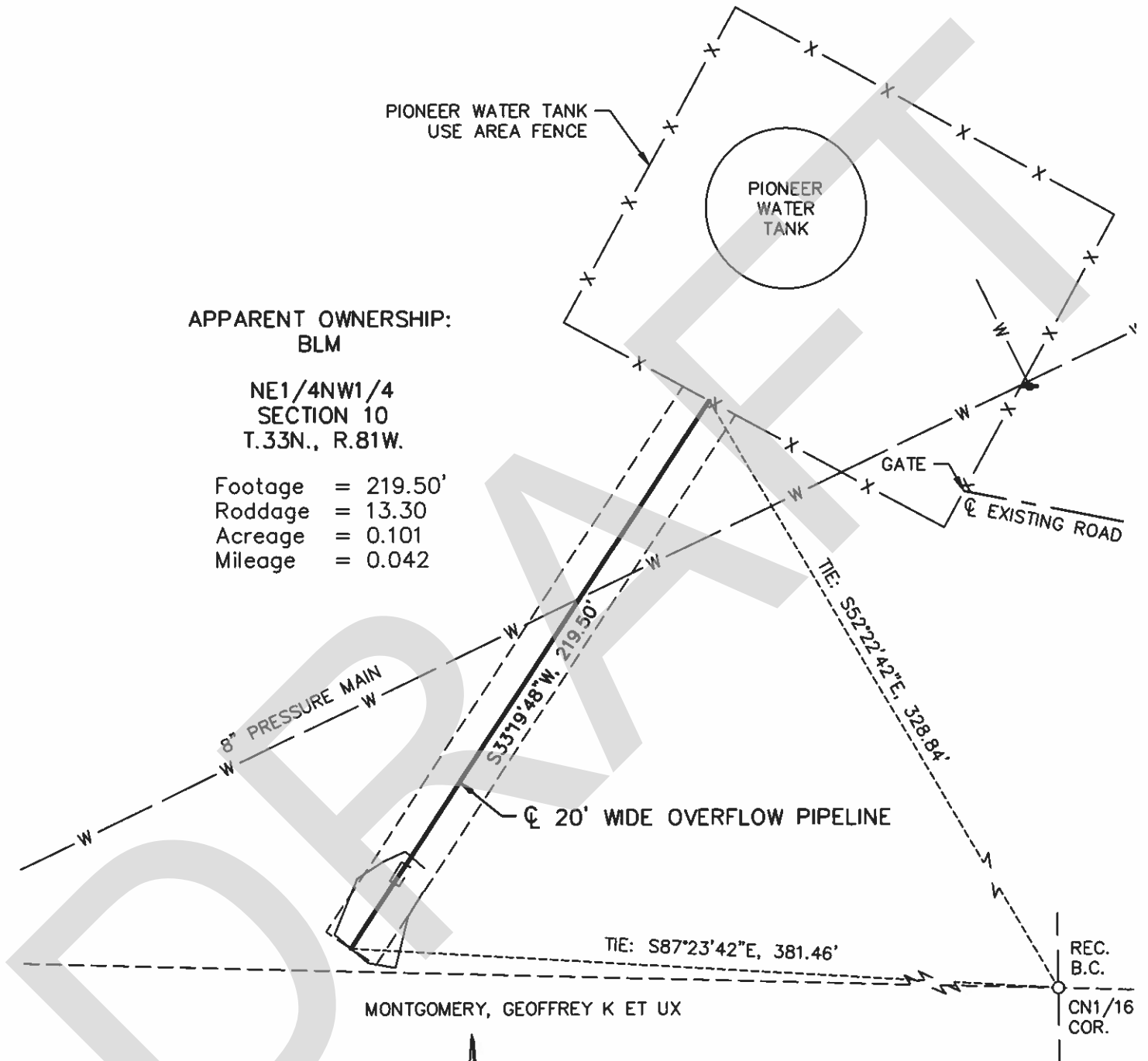
WLC ENGINEERING & SURVEYING
200 PRONGHORN STREET, CASPER, WYOMING 82601

FOR

Client CENTRAL WYOMING REGIONAL WATER SYSTEM Address 1500 SW WYOMING BLVD
City CASPER State WYOMING Zip 82604

PROPERTY LOCATION PLAT

NE1/4NW1/4 Section 10, T. 33 N., R. 81 W., 6th Principal Meridian, Wyoming
County NATRONA State WYOMING



LEGEND

➔ PIPELINE MARKER

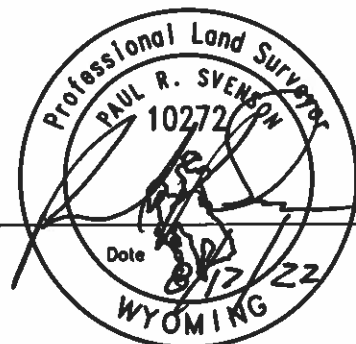


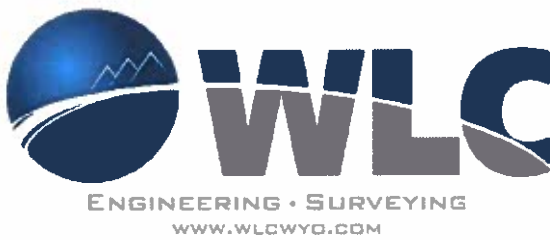
SCALE: 1"=50'

BASIS OF BEARING:
STATE PLANE COORDINATES
WYOMING EAST CENTRAL ZONE
NAD 83/2011
US SURVEY FOOT GRID DISTANCE

Date: 08-15-22
W.O. No. 17594
Book No. , Pg.
Drawn By: MPJ
Acad File: PIONEER TANK

N:\CLIENT\CENTRAL WYOMING REGIONAL WATER SYSTEM\17594 ? PIONEER TANK SURVEY\SURVEY\DWG\PIONEER TANK.DWG





CASPER
200 PRONGHORN
CASPER, WY 82601
P: 307-266-2524

August 15, 2022
Page 1 of 1

Central Wyoming Regional Water System
1500 SW Wyoming Blvd
Casper, Wyoming 82604

W.O. No.: 17594

Description: (20' Wide Overflow Pipeline Easement, BLM)

A Parcel and Strip being 20 feet in width located in a portion of the NE1/4NW1/4, Section 10, Township 33 North, Range 81 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 10 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most northerly end of said Parcel and Strip and a point in said NE1/4NW1/4, Section 10, and a point in the southwesterly fence line of the Pioneer Water Tank Use Area and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S52°22'42"E, 328.84 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip, S33°19'48"W, 219.50 feet to the Point of Terminus and from which point the southeasterly corner of said NE1/4NW1/4, Section 10, bears S87°23'42"E, 381.46 feet and said Parcel and Strip containing 0.101 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.



Western Engineers-Architects, Inc.

501 N. Sun Dr.
CASPER, WYOMING 82601

PHONE 307 235-1571

October 28, 1981

PRINCIPALS

RUSSELL L. DONLEY, P.E. & L.S.
FRANK LUERS, P.E. & L.S.
DUANE FEHRINGER, L.S. & U.S. MIN. SURV.



Bureau of Land Management
District Office
951 Rancho Road
Casper, WY 82601

Attn: Randy Sorenson

Re: Pioneer Water and Sewer District
W.O. #81-03DX

Dear Randy:

As per our discussion on 10/28/81, this letter will address each of the 10 items mentioned in your letter of 10/26/81.

Items 1, 2, 4: This information, along with any other construction details concerning the water tank, can be found on the enclosed set of Plans labeled 'Water Storage Reservoir'.

Items 3, 7: Enclosed also is a set of construction plans for the 'Water Transmission Main': Sheet T - 7/8 covers the entire area of BLM concern, and shows the size and depth of all pipe. The type of pipe will be Johns-Manville Permastran Class 350 water pipe for the transmission line, and Class 52 Ductile Iron Pipe within the tanksite. Also shown on Sheet T - 7/8 are the bearings and distances locating the pipeline in the Zero Road right-of-way, in response to Item 7. note: In regards to our original Application, an additional 2,530 acres should be added to the acreage stated in Item 4e, which is 1,992 acres (not 1,992 as stated); total acreage (including Zero Road) would then be 4,522. Also Section 9 of the same Township and Range should be added to the affected areas in Item 4e of the original Application.

Item 5: A portion of the access road to the tanksite is via an existing road that departs from Poison Spider Road and crosses BLM Lands, primarily in the SW $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 10. As mentioned later in regards to Item 8, we are requesting 'Temporary Use Permission' to use this road for construction of the tank, after which time only occasional access will be required.

EXHIBIT B

Page 2 (con't)

Bureau of Land Management
Attn: Randy Sorenson

Re: Pioneer Water and Sewer District
W.O. #81-03DX

- Item 6: Attached please find a list of equipment to be used on the tank and water line.
- Item 8: Enclosed please find completed Temporary Use Application and Permit for both the required 40' construction easement and the water tank access road.
- Item 9: A check in the amount of \$500.00 is being drafted by the Secretary of the Pioneer District, and will be forwarded as soon as the necessary signatures are obtained.
- Item 10: Dave Eccles, who operates an Archeological Contracting Service with Dr. George Frison in Laramie, will be performing a Cultural Resource Survey on Friday, 10/30/81. His report will be forwarded as soon as possible.

Please contact us if we have omitted anything regarding this submittal.

Thank you.

Sincerely,

Western Engineers-Architects, Inc.



Jim Jones

Approved:



Duane Fehringer,
WY P.E. & L.S. Lic. No. 2056

JJ:
DF:g1

Encl: Equipment List
Temporary Use Permit Application
Water Transmission Main Plans
Water Storage Reservoir Plans

EXHIBIT B

EQUIPMENT TO BE USED ON BLM LANDS

Re: Pioneer Water & Sewer District

1. Water Tank - Roclan Construction

- 1 - Crane
- 1 - Front End Loader
- 1 - Large Caterpillar
- 1 - Backhoe
- 1 - Compactor
- 1 - Foreman's Pickup
- 2 - Welders Trucks
- 1 - Storage Van

2. Water Line - H & K Contractors, Inc.

- 1 - 235 Caterpillar Backhoe (2 yd.)
- 1 - 950 Loader (2½ yd.)
- 1 - John Deere Backhoe
- 1 - Compactor
- 2 - Dumptruck
- 1 - Motorgrader

EXHIBIT B

EXHIBIT A

PIONEER WATER AND SEWER DISTRICT ASSETS TO BE TRANSFERRED TO NATRONA COUNTY REGIONAL WATER SYSTEM

The assets and easements described herein and in the attached map and easements shall be transferred and assigned to the Natrona County Regional Water System.

1. 14-Inch Pipeline

Natrona County, State of Wyoming License in the Poison Spider Road right-of-way through Sections 6, 7, 8, 9, 10 and 11, T33N, R80W, and Sections 1 and 2, T33N, R81W, filed as Instrument No. 359637 on October 7, 1983. Begins at station 0+00 and ends at station 31+04 as shown on Attachment 1 hereto.

2. 12-Inch Pipeline

Same Natrona County Road License as referenced in ¶1 above. The 12-inch pipeline crosses Poison Spider Road at station 126+90, as shown on Attachment 1 hereto.

3. Booster Station

Located at station 152+40 as shown on Attachment 1 hereto; Warranty Deed, Instrument No. 322080 filed November 13, 1981 and Corrected Warranty Deed, Instrument No. 323521 filed December 15, 1981 (Attachments 2 and 2A).

4. 10-Inch Pipeline

Same Natrona County Road License as referenced in ¶1 above. The 10-inch pipeline is primarily in the Poison Spider Road right-of-way, except for the easements listed below, as shown on Attachment 1 hereto. All interests in the 10-inch pipeline and the easements covering only the 10-inch pipeline to the Natrona County Regional Water System Joint Powers Board.

Attachment No.	Name	Instrument No.	Filing Date
2	Capshaw (now Jacobs)	Not Filed	
3	McConnell	368755	April 10, 1984
4	Lang	360543	October 27, 1983
5	Rimrock Livestock Company	360545	October 27, 1983
6	Rimrock Livestock Company	360545	October 27, 1983
7	Hillman	366878	March 6, 1984

Attachment No.	Name	Instrument No.	Filing Date
8	Meyer	Not Filed	
9	Rusnick	Not Filed	
10	Rimrock Livestock Company	360545	October 27, 1983
11	Ort	359628	October 7, 1983
12	Cosby	365885	February 15, 1984
13	Race	360544	October 27, 1983
14	Shafer	365882	February 15, 1984
15	Race	360544	October 27, 1983
16	Lathrop	Not Filed	
17	Race	360544	October 27, 1983

5. 10-Inch Pipeline and 5 Million Gallon Water Storage Tank

Located on Bureau of Land Management property, and permitted under a BLM grant. This grant, No. 287001 WYW 77244, to be assigned to the Natrona County Regional Water System Joint Powers Board.

02/11/2015 12:43

December 18, 2001

CONFIRMATION OF TELEPHONE CONVERSATION

By: Randy Sorenson

With: Laurel Hills

Phone: (307) 472-7300

Of: Pioneer Water and Sewer District

Fax: (307)

Address:

e-mail:

Case: WYW77244

Subject: Assignment and Rental Billing Information

Summary: Laurel called to advise they have transferred the water tank to the Regional Water System , but continue to operate the pipeline. They need to get the situation resolved on ownership (assignment)and determine who is responsible for what portion of the rental bill.

Action Required: Reviewed case file. An assignment has been pending since January 1998. It needs to be processed and the rental bill redetermined.

Action Taken: Noted case file, and forwarded e-mail about the pending assignment to Pat Moore.

Other Remarks:

POISON SPIDER WATER TANK OUTFALL REPAIR

PROJ. NO. 20-022

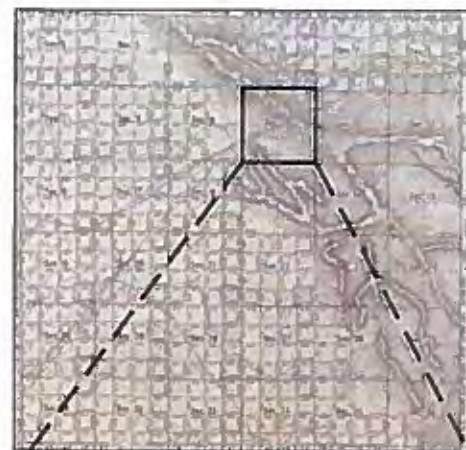
SITE:
ADDRESS: 12760 POISON
SPIDER RD., CASPER, WY
82604, NATRONA COUNTY

PLSS: NE $\frac{1}{4}$ NW $\frac{1}{4}$ SEC 10, TWP
33N, RNG 81W, 6th P.M.
 $\phi = 42^\circ 50' 44.76''$ N
 $\lambda = 106^\circ 32' 40.86''$ W

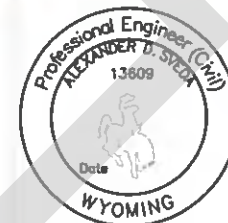
SITE LOCATED SOUTHWEST
OF CASPER/NATRONA
COUNTY INTERNATIONAL
AIRPORT, SOUTHWEST OF
SIX MILE DRAW, AND EAST
OF EMIGRANT GAP RIDGE



COVER/SITE MAP



JUNE 12, 1935 GLO PLAT



General Notes
1. ALL WORK TO BE
DONE IN
ACCORDANCE TO
CITY OF CASPER
STANDARD
SPECIFICATIONS,
AWWA
STANDARDS AND
BLM STANDARDS.

Exhibit "B"
WYW7244 POD
Page 21 of 24

PLANS CREATED
FOR:
U.S. DEPT OF THE
INTERIOR
BUREAU OF LAND
MANAGEMENT

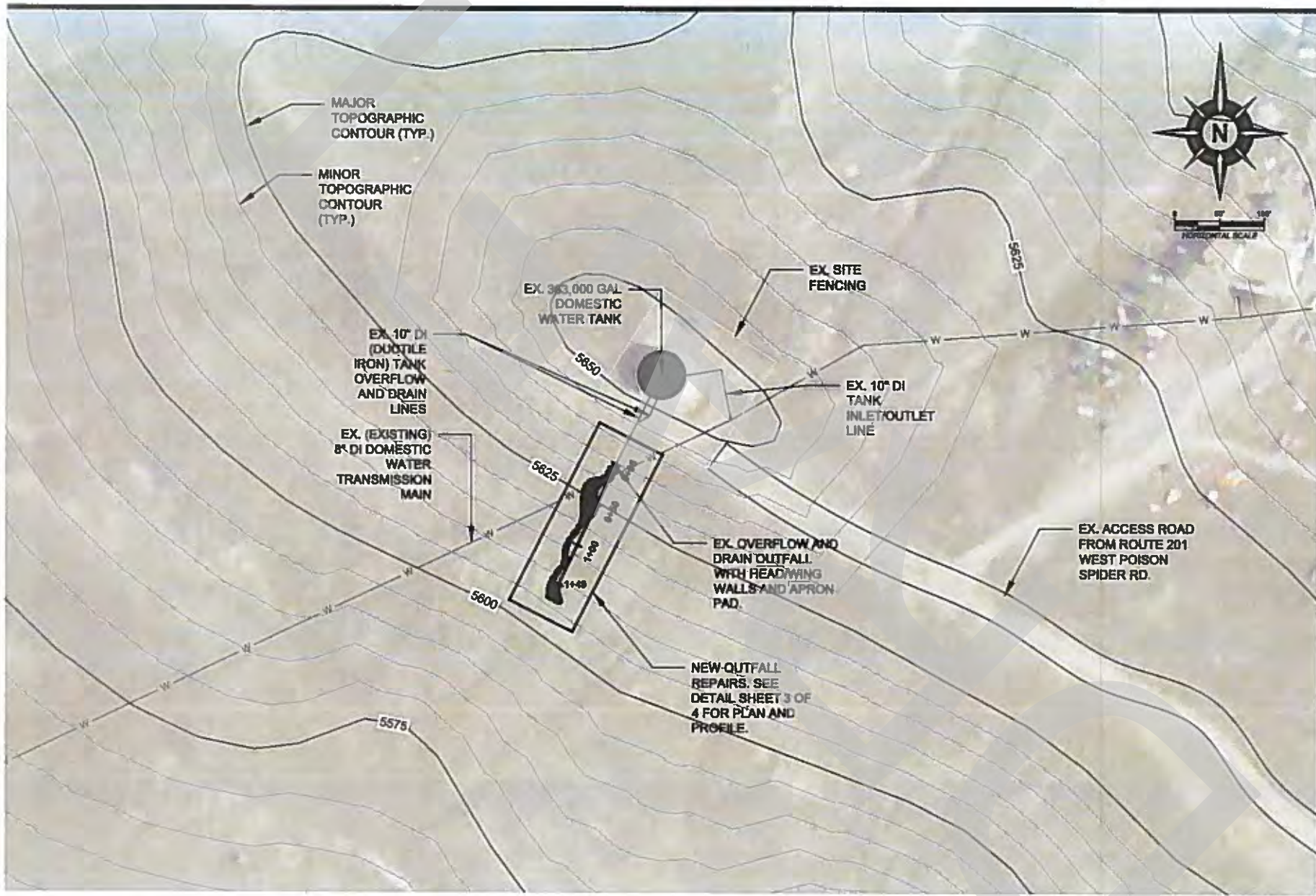
No.	Revisions	Date

CITY OF CASPER
ENGINEERING
200 N. DAVID
CASPER, WY 82601

POISON SPIDER
WATER TANK
OUTFALL REPAIR
PROJ. NO. 20-022

Date	9/2020
AS	1 of 4
NO SCALE	

EXHIBIT B



General Notes

1. ALL WORK TO BE DONE IN ACCORDANCE TO CITY OF CASPER STANDARD SPECIFICATIONS, AWWA STANDARDS AND BLM STANDARDS.

Exhibit "B"
 WYW7244 POD
 Page 22 of 24

PLANS CREATED FOR:
 U.S. DEPT. OF THE INTERIOR
 BUREAU OF LAND MANAGEMENT

No.	Revisions/Changes	Date

City Name and Address
 CITY OF CASPER
 ENGINEERING
 200 N. DAVID
 CASPER, WY 82601

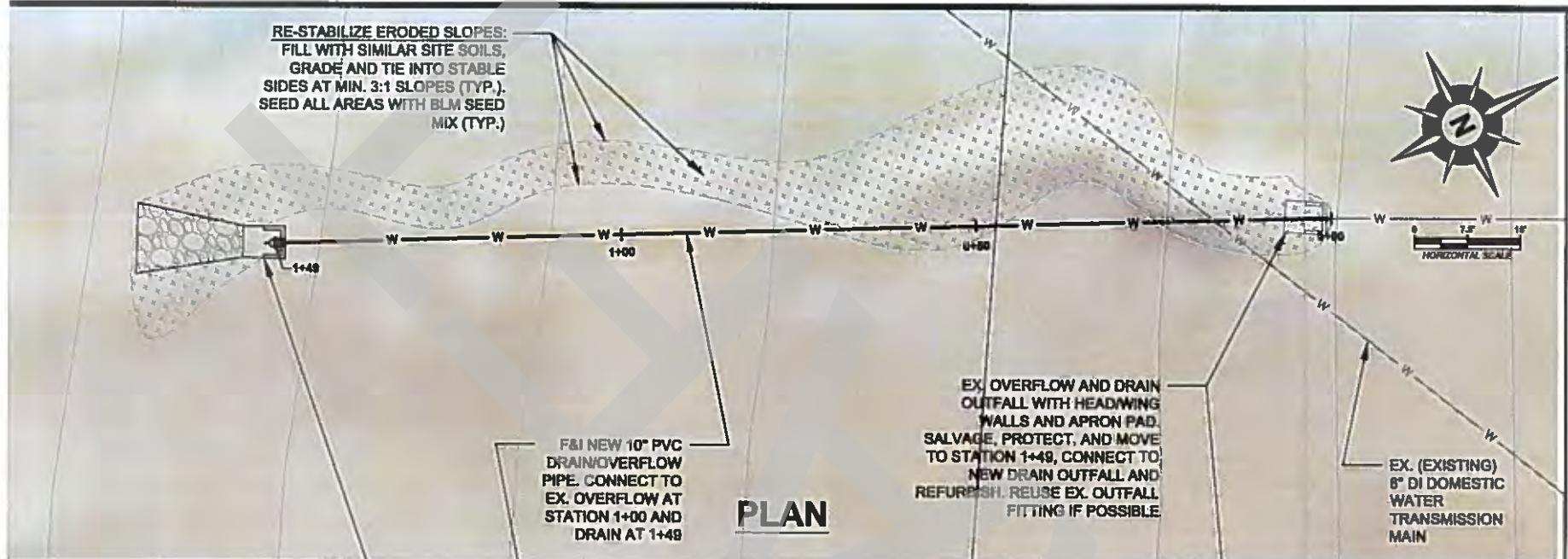
POISON SPIDER
 WATER TANK
 OUTFALL REPAIR
 PROJ. NO. 20-022

DATE: 9/2020
 DRAWN BY: AS
 SCALE: 1" = 100'

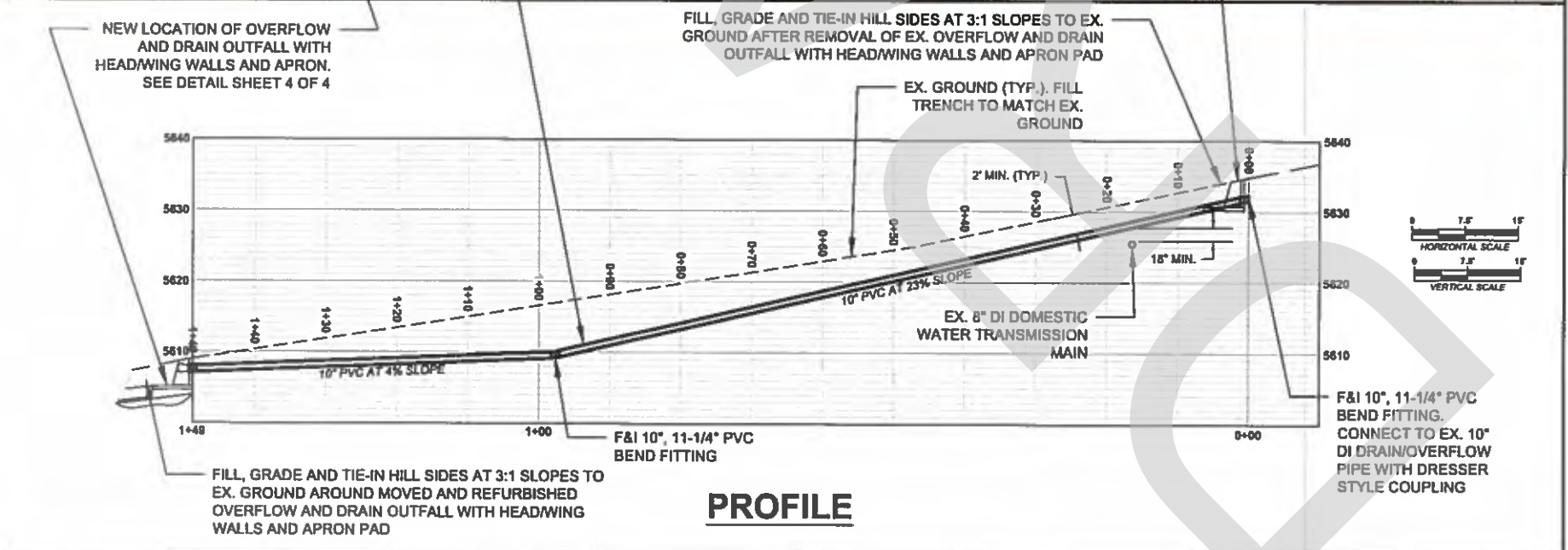
2 of 4

SITE PLAN

EXHIBIT B



PLAN



PROFILE

General Notes
 1. ALL WORK TO BE DONE IN ACCORDANCE TO CITY OF CASPER STANDARD SPECIFICATIONS, AWWA STANDARDS AND BLM STANDARDS.

Exhibit "B"
 WYW7244 POD
 Page 23 of 24

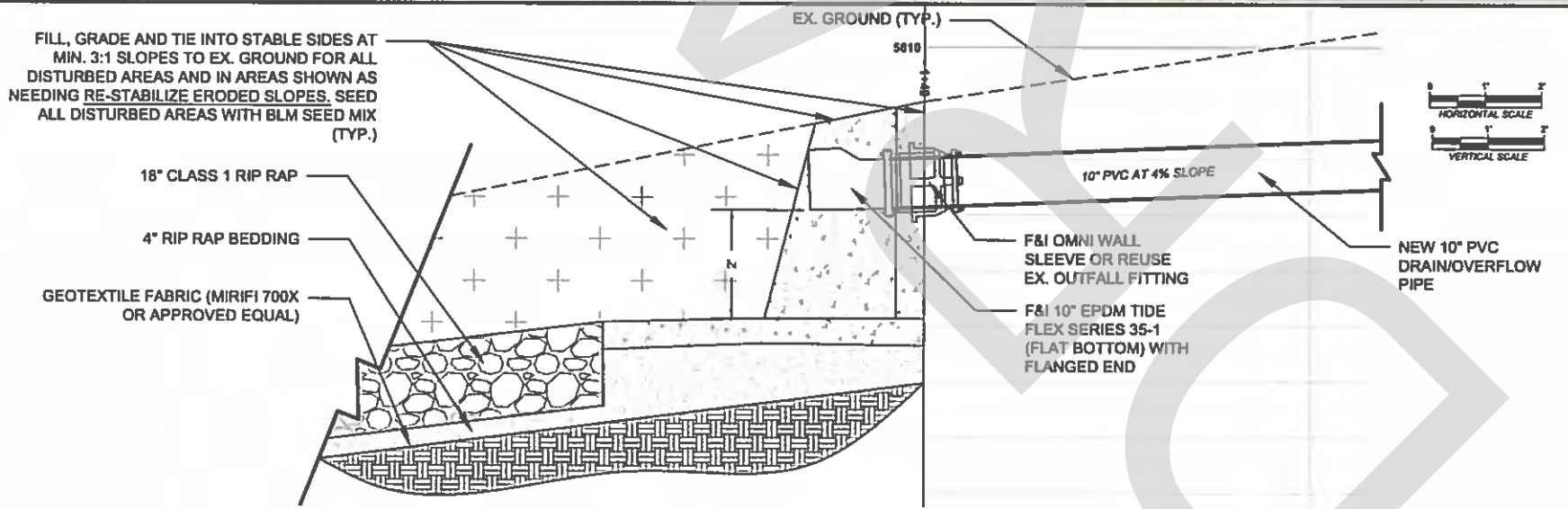
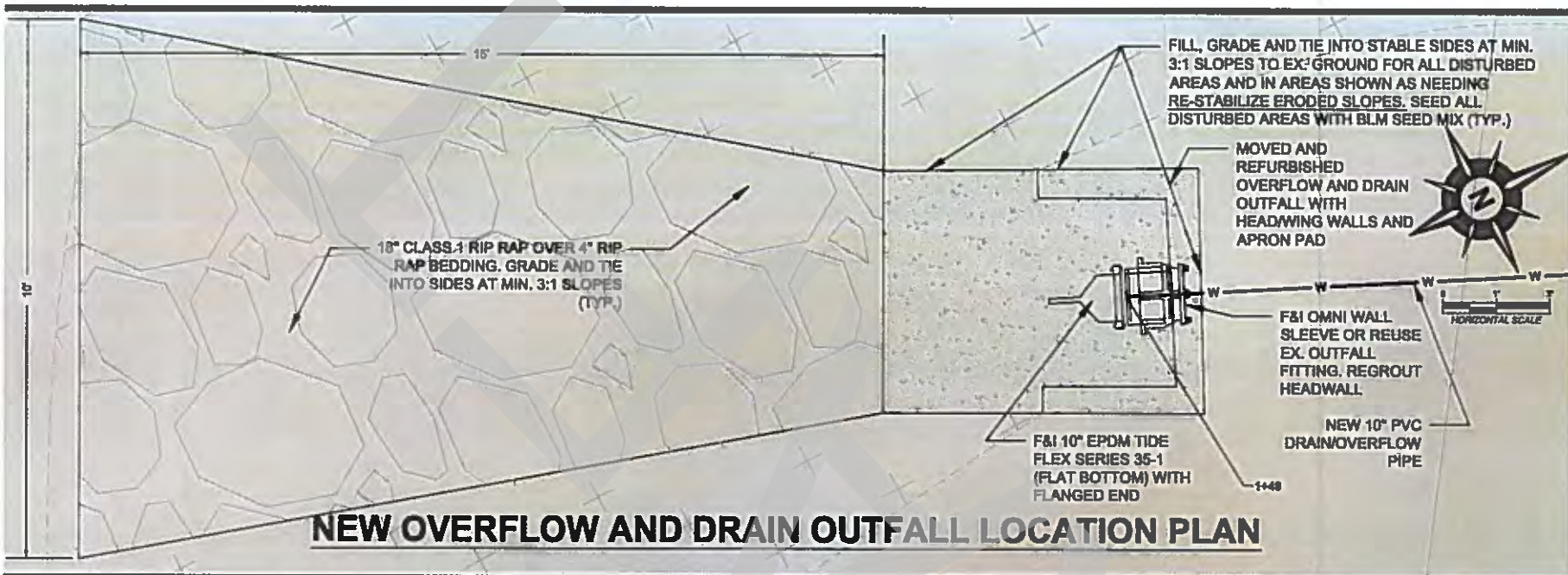
PLANS CREATED FOR:
 U.S. DEPT. OF THE
 BUREAU OF LAND
 MANAGEMENT

CITY OF CASPER
 ENGINEERING
 200 N. DAVID
 CASPER, WY 82601

POISON SPIDER
 WATER TANK
 OUTFALL REPAIR
 PROJ. NO. 20-022

DATE: 9/2020
 SHEET: 3 OF 4
 SEE SCALES ABOVE

EXHIBIT B



General Notes

- ALL WORK TO BE DONE IN ACCORDANCE TO CITY OF CASPER STANDARD SPECIFICATIONS, AWWA STANDARDS AND BLM STANDARDS.

Exhibit "B"
WYW77244 POD
Page 24 of 24

PLANS CREATED FOR:
U.S. DEPT. OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

No.	Revised/Issued	Date

City of Casper Engineering
200 N. DAVID
CASPER, WY 82601

POISON SPIDER WATER TANK OUTFALL REPAIR PROJ. NO. 20-022

9/2020
AS
SEE SCALES ABOVE

4 of 4

EXHIBIT B

EXHIBIT "C"

Starting point from Road near Section 9 going into Section 10 of T33N R81W

Off of Poison Spider Road, Natrona County

106°33'10.6"W 42°50'32.7"N

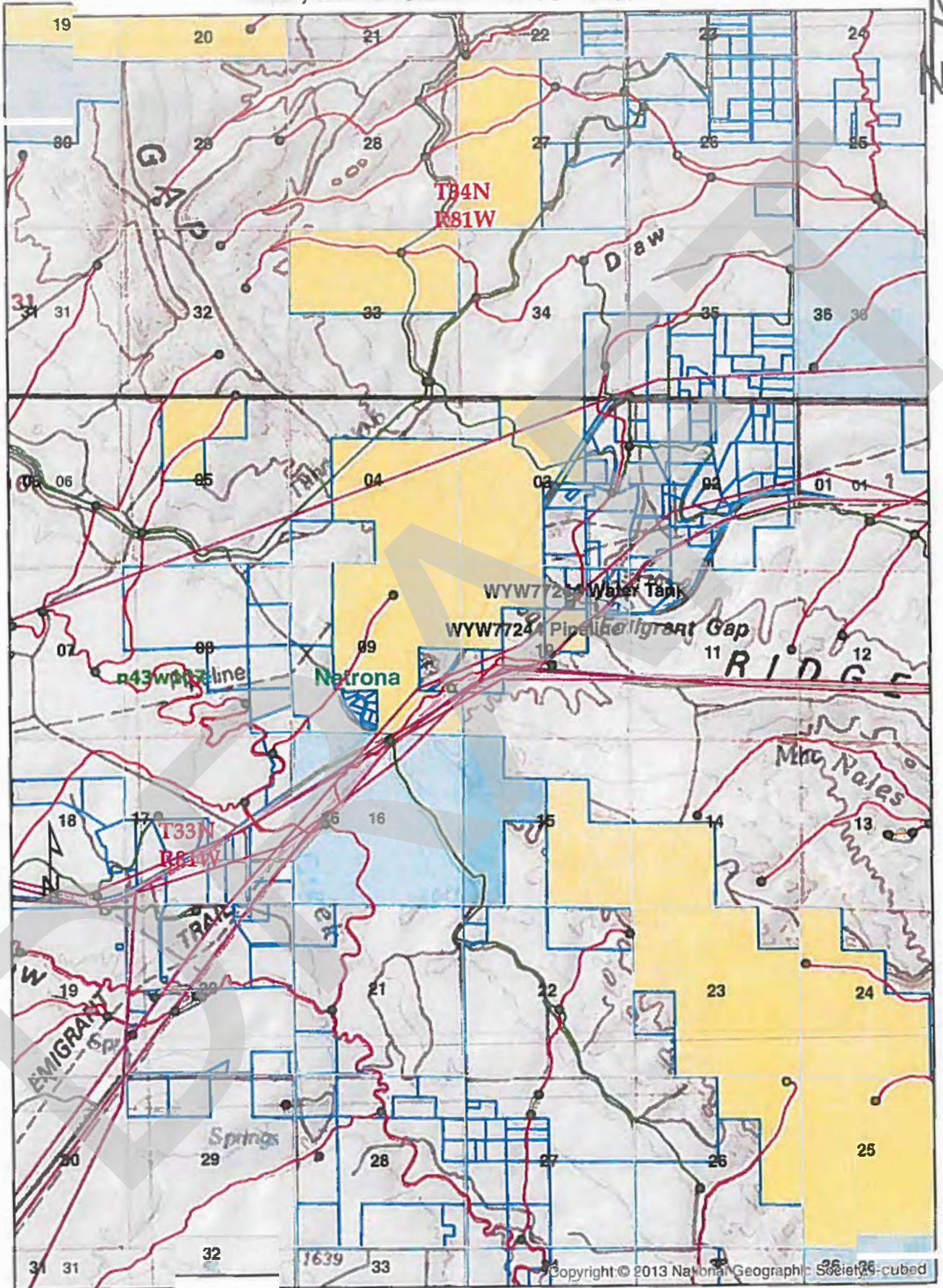
Water Storage tank

106°32'43.3"W 42°50'47.9"N



EXHIBIT C

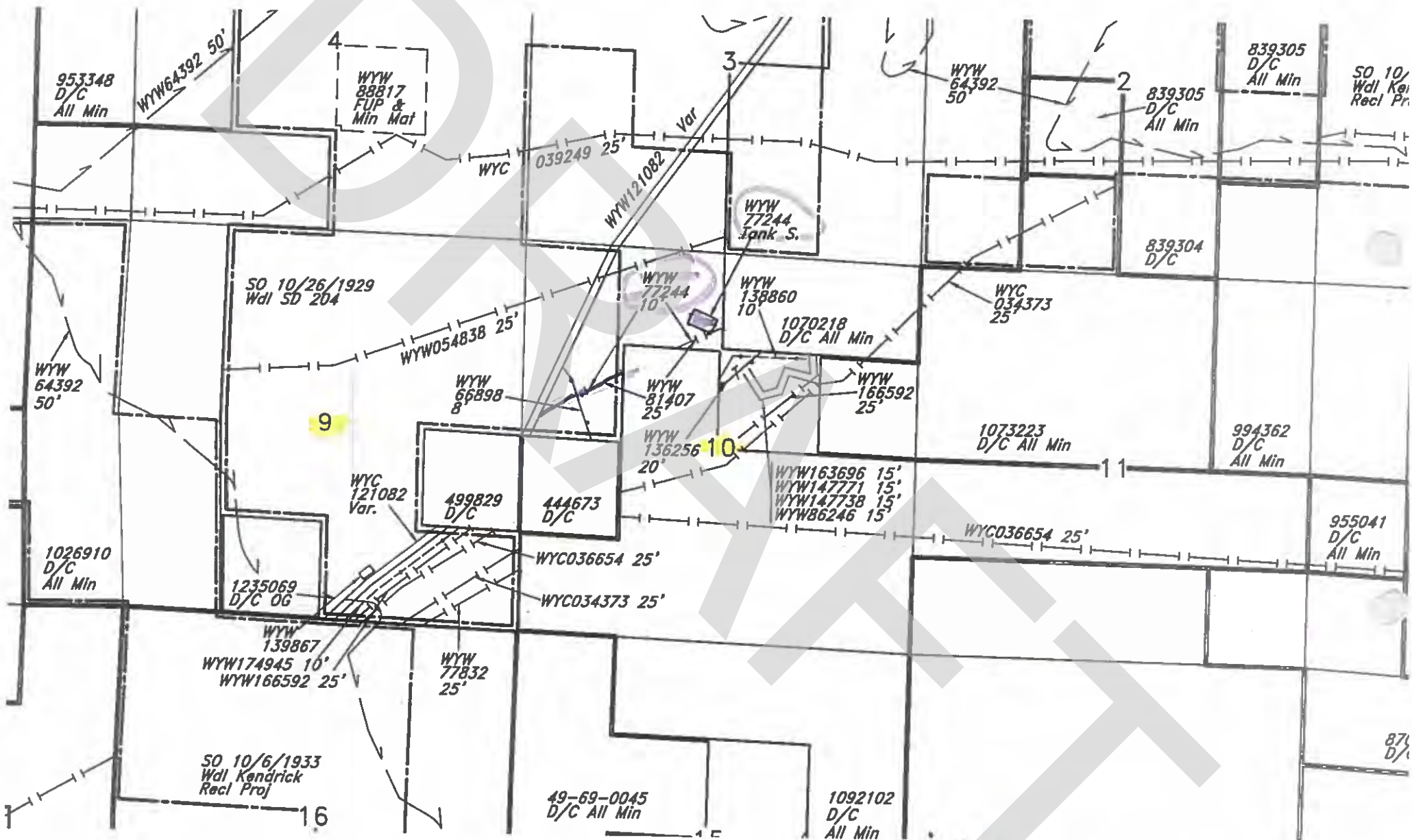
T33N, R81W SECTION 10 NW1/4



0.5 Miles

WYW77244 Renewal Water Pipeline to Storage Tank

T33N R81W
Sec 9, 10



WYW 077244

EXHIBIT C

September 13, 2022

MEMO TO: H. H. King Jr., Chairman,
Members, Central Wyoming Regional Water System Joint Powers Board

FROM: Andrew Beamer, P.E., Public Services Director
Bruce Martin, Public Utilities Manager

SUBJECT: Authorizing Amendment No. 1 to the Original Adopted Fiscal Year 2023
CWRWS Agency Budget

Meeting Type & Date

Regular Central Wyoming Regional Water System (CWRWS) Joint Powers Board (JPB) Meeting
Scheduled for September 20, 2022.

Action Type

Authorization

Recommendation

That the JPB, by motion, authorize Amendment No. 1 to the original adopted FY 2023 CWRWS
Agency Budget.

Summary

A budget amendment is required for FY 2022 project carryovers and contract encumbrances.
Project carryovers and encumbrances are items that were authorized in FY 2022 but services or
products were not delivered prior to June 30, 2022. The expenditure authority for these items has
elapsed and it is necessary to reauthorize these planned expenditures for FY 2023. The total amount
for Budget Amendment No. 1 is \$1,034,109. An itemized list of these obligations is attached.

Financial Considerations

Budget Amendment No. 1 in the amount of \$1,034,109.

Oversight/Project Responsibility

Bruce Martin, Public Utilities Manager

Attachments

Budget Amendment with Itemized List of Obligations



**CENTRAL WYOMING REGIONAL WATER SYSTEM JOINT POWERS BOARD
BUDGET AMENDMENT NO. 1 TO THE ORIGINAL ADOPTED FY2023 BUDGET**

		Original Approved Budget	Budget Amend No. 1	Total Budget As Amended	Comments
300-4220	STATE GRANTS	\$0		\$0	
300-4650	SYSTEM DEVELOPMENT CHARGES	\$245,000		\$245,000	
300-4601	WATER RATE REVENUE	\$8,240,740		\$8,240,740	
300-4501	INTEREST ON INVESTMENTS	\$70,000		\$70,000	
300-4505	MISCELLANEOUS REVENUE	\$100		\$100	
	TOTAL REVENUES	\$8,555,840		\$8,555,840	
300-6212	LEGAL	\$30,000		\$30,000	
300-6213	INVESTMENT FEES	\$1,500		\$1,500	
300-6214	CONSULTING	\$15,000		\$15,000	
300-6215	ACCOUNTING	\$32,000		\$32,000	
300-6255	OTHER CONTRACTUAL-WATER	\$3,000		\$3,000	
300-6257	REIMBURSABLE CONTRACT EXPENSES	\$3,830,789		\$3,830,789	
300-6720	TRAVEL/TRAINING	\$2,000		\$2,000	
300-6780	INSURANCE & BONDS	\$112,000		\$112,000	
300-6501	PRINCIPAL PAYMENTS	\$2,244,084		\$2,244,084	
300-6510	INTEREST EXPENSE	\$307,574		\$307,574	
300-6303	BUILDINGS	\$0	\$194,551	\$194,551	Encumbered Contracts, Roll-Over Projects
300-6305	IMPROVEMENTS OTHER THAN BUILDINGS	\$1,972,000	\$739,416	\$2,711,416	Encumbered Contracts, Roll-Over Projects
300-6307	INTANGIBLES	\$0	\$13,161	\$13,161	Encumbered Contract
300-6311	LIGHT EQUIPMENT	\$0		\$0	
300-6312	LIGHT EQUIPMENT	\$0	\$86,981	\$86,981	
	TOTAL EXPENSES	\$8,549,947	\$1,034,109	\$9,584,056	

Approved this 20th day of September, 2022

Kenneth L. Waters, Secretary

H.H. King, Jr., Chairman

FY23 RWS Budget Amendment No. 1 Breakdown

Line item

300-6303	GORDON'S WINDOWS AND DOOR	3000021011-300-MATERIALS-PURCHASE	\$3,666.00	Munis PO 22200617
	DAVE LODEN CONSTRUCTION	3000022010-300-MATERIALS-INSTALL	\$119,885.00	Munis Contract 22300185
	FY22 ROOF REPLACEMENT / 3000022010	3000022010-300-MATERIALS-INSTALL	\$1,000.00	
	LAND PURCHASE / 3000022016	3000022016-300-LAND-PURCHASE	\$70,000.00	
300-6305	CHILLER REPLACEMENT / 3000021007	3000021007-300-EQUIPMENT-DESIGN	\$4,450.00	FY21 Project Roll to FY23 - MUNIS CONTRACT 21300064
		3000021007-300-EQUIPMENT-INTSALL	\$152,134.80	FY21 Project Roll to FY23
	CORE AND MAIN	3000022005-300-EQUIPMENT-PURCHASE	\$11,855.00	Munis PO 22300632
	DANA KEPNER	3000022005-300-EQUIPMENT-PURCHASE	\$6,510.91	Munis PO 22300323
	DENVER INDUSTRIAL PUMPS	3000022005-300-EQUIPMENT-PURCHASE	\$7,194.76	Munis PO 22300655
	AUMA ACTUATORS INC	3000022007-300-EQUIPMENT-PURCHASE	\$12,972.00	Munis PO 22300718
	FY22 WELL REHABILITATION	3000022012-300-WATERINFRA-REPAIR	\$351,492.53	FY22 PROJECT ROLL TO FY23
	ENGINEERING ASSOCIATES	3000022012-300-WATERINFRA-REPAIR	\$32,604.11	MUNIS CONTRACT 22300175
	WY. DEPT. OF TRANSPORTATION	US20/26 Spur Watermain	40,207.28	Munis PO 20300046
	WY. DEPT. OF TRANSPORTATION	West Belt Loop Ph 2	9,994.47	Munis PO 20300055
	RILEY INDUSTRIAL SERVICES INC	3000018093-300 - -	100,000.00	GEMS S029044 - 2.6M Gallon Tank: MUNIS PO 20300019
	MAGUIRE IRON INC	3000020025-300-WATERINFRA-BUILD	10,000.00	Munis Contract 20300463
300-6307	HDR ENGINEERING INC	3000022006-300-EQUIPMENT-STUDY	13,160.81	Munis Contract 21300149
300-6312	GREINER MOTOR CO	3000022011-300-VEHICLES-PURCHASE	\$42,895.00	Munis PO 22300695
	ABLE EQUIPMENT CO	3000022011-300-VEHICLES-PURCHASE	\$44,086.00	Munis PO 22300696

TOTAL \$1,034,108.67



AGENDA

LGBTQ ADVISORY COMMITTEE

Friday, October 21, 2022 - 3:30 p.m. – 4:30 p.m.

City Hall - 200 N. David St. - Downstairs Meeting Room

**Enter from the west side of the building*

OR

Join virtually: [Click here to join the meeting](#)

Phone: 307-314-2685

Conference ID: 151 375 276#

1. New Business
 - Additional One Cent Presentation
2. Welcome New Members – Intros
3. Approve September 16, 2022, Meeting Minutes
4. Vote for Committee Co-Chair
5. Ongoing Business
 - Non-Discrimination Ordinance – Kate
6. Other Business
7. Adjourn

Next Meeting: November 18, 2022 3:30 p.m.



CITY OF CASPER LGBTQ ADVISORY COMMITTEE MEETING

Friday, September 16, 2022, 3:30 p.m.

City Hall, Downstairs Meeting Room, and Microsoft Teams Online

MINUTES

The meeting began at 3:30 p.m. with the attendance of Councilmember Amber Pollock, Sergeant Tony Stedillie, City of Casper staff member, Heidi Rood, Natrona County School District Representative Marie Puryear, and the following committee members: Athne Machdane, Darrell Wagner, Gage Williams, Jill Felbeck-Jones, Kate Allen, and Shannon O'Quinn

Absent: Mayor Pacheco, Grace Niemitalo, Kody Allen-Sambrano, and Natrona County School District Representative Dirk Andrews

Approve July 15, 2022, Meeting Minutes

Motion to approve July 15, 2022, minutes made by Darrell Wagner seconded by Athne Machdane with no objections.

LGBTQ Advisory Committee's Function

Homework from Mayor Pacheco: Research other advisory committees to see what other Cities have done and the type of work they manage.

Councilmember Pollock clarified that Council's expectations for the committee are to provide recommendations to better serve LGBTQ in Casper, which may include specific recommendations on how to accomplish the identified deficiencies and quarterly reports to Council to include goals and action plans.

Darrell provided information from Ames Iowa, Denver, and Billings. These cities have Human Relations Commissions with similar scope and very defined functions, duties, and expectations. The group discussed the need to develop specific expectations of the LGBTQ Advisory Committee for new incoming members.

New Members

The committee would like to make offers to six of the seven applicants to join the October meeting and learn about the committee and establish expectations. Gage will extend the invitation to the six selected and advise the seventh applicant they were not selected.

New Chair

Gage volunteered to be the new committee chair. All in favor, no objections.



Casper Cares Program

No update at this time.

The meeting was adjourned at 5:00 p.m.

Next Meeting Date

October 21, 2022, **3:30** p.m.

DRAFT